Captains Summit Spring 2022

January 23rd, 2022



Agenda

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Changes

02

New Forms

03

Tracking Forms

04

Expectations

05

Budget Proposal



Club Sports Procedures

Changes

COVID

Club Sports Manual **New Forms**

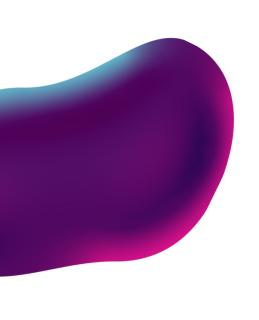
Covid Changes

- Masks must be worn at all times during practice
- Wellness Center closes at 7pm until January 30th
- Day trips and overnight trips are cleared

Changes to Club Sports Manual

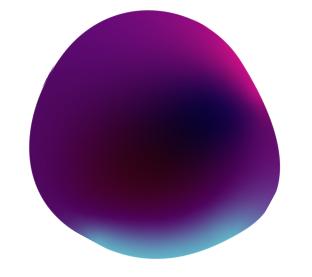
- Each club must have at least 2 officers
- Clubs must consist of at least
 51% downtown CU Denver
 students Same as student life

New Forms



Club Sports Purchases

- New BusinessCoordinator
- Purchase request form
- Vendors



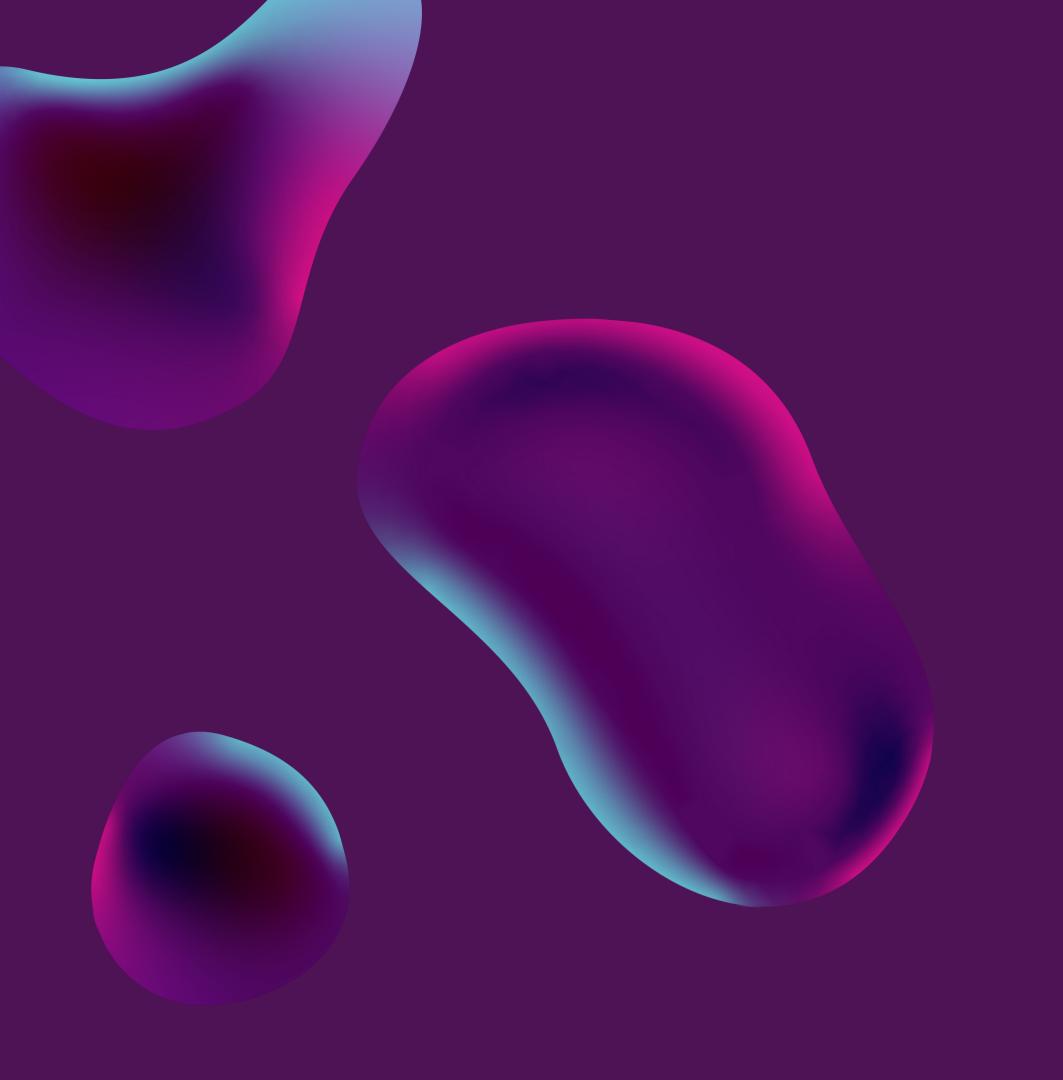
Home Event Sheet

- Sheet with info on your planned home event
- Need to have meeting with us
 before any home event to fill out sheet together with us
- Need sheet to be submitted to us at least 3 weeks in advance

Overnight Travel Form

- Will need to be submitted at least
 2 weeks in advance
- Travel Roster section of form should be filled out as best as possible - if any changes or additions make sure to get those submitted at least 24hrs in advance of travel
- reminder we pay for hotel. Gas,
 Food, Ect. is on you
- Day Trip notification to us is due at least 1 week in advance, requires an email to angle and I with details we need to know, and requires a travel roster due at least 24hours in advance





All forms and resources will be added to the Club Sports website

Things to keep in mind - tracking forms

Online/Anshutz student tracking

CPR Tracking

Violations Tracking

CPR Certification Deadline

March 9th will be the deadline to have AT LEAST 2 people on your club CPR certified

Expectations moving forward

Communication

- We have seen a pattern of poor communication/bad response times
- We don't want to have to send multiple emails or ask for things more than once
- Need better communication from officers
- Will be expecting responses within at least 48hours when we ask you for something

Forms/things Sarah (athletic trainer) needs

- Sarah is an extension of us, treat her as such
- When she asks for things
 please get them to her on
 time
- If things are not turned in on time, such as concussion forms, Sarah has the authority to disallow a player to participate in a practice or competition

Proof of health insurance/code of conduct

- We will be tracking who has filled out their proof of health insurance and code of conduct
- We will preform audits and show up to practices to check if all players practicing have their forms filled out
- Large part of your responsibility is to ensure these things are filled out

Storage Closet

- As some of you may have noticed or will notice we have cleaned the storage closet.
- Please keep things the way you found them.
- We will need things to be organized
- Do not grab or move things that aren't for your team's use

Budget Proposal

We will be adding a budget proposal to your reactivation

proposal in April

Chelsea, our

Financial

Wellness

Coordinator, can

help you.





We are here for you!

Lots of new implementations

You can always come to us

Changes are added to help

We are here to help ease the transition into this new semester. We know it can be overwhelming with all the new changes and additions but we are always here to help you!

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