

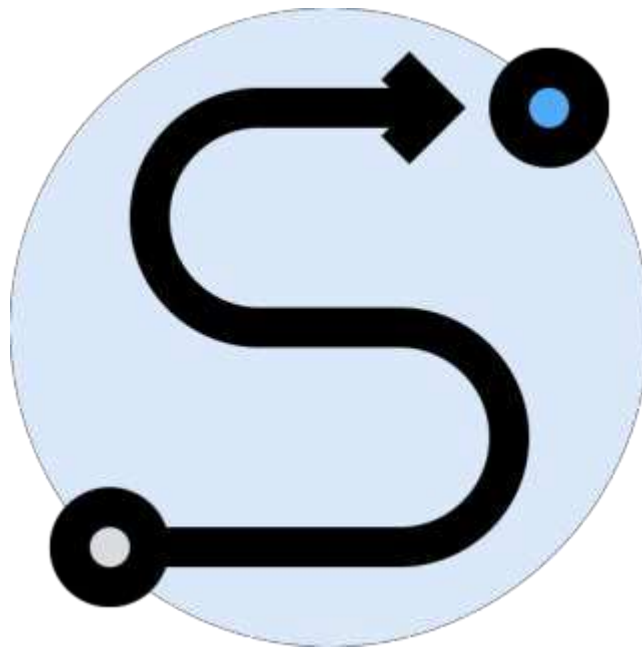
Strategies for Success Supplemental

Vote Recording Tables

Resource for CLAS Review Committees

September 2024

Office of the Provost
Office of Faculty Affairs



University of Colorado
Denver

COMPREHENSIVE REVIEW FOR REAPPOINTMENT

CLAS Example Table for Recording Evaluation (CLAS is allowed to use this language in AY 2024-25)

The designations **approaching excellent**, **approaching meritorious**, or **not meritorious** (as described in primary unit criteria) may be used for evaluations of the three categories.
[CLAS has permission to use this language in AY 2024-25]

Evaluation of Teaching (Librarianship), Scholarly/Creative Work, and Leadership/Service (AE = approaching excellent, AM = approaching meritorious, NM = not meritorious)	Teaching (Librarianship)	Scholarly/Creative Work	Leadership/Service
Department/Primary Unit	6AE	4AM, 2AE	4NM, 2AM
Dean's Review/Advisory Committee	5AE, 2AM	4AE, 3AM	5AM, 1AE, 1NM
Dean's Evaluation	AE	AE	AM

Example Table for Recording Overall Recommendation

For the overall rating, use **only** the designations **on track for tenure**; **not on track for tenure, but could meet standards for tenure with appropriate corrections**; or **not on track for tenure** in reviews by the primary unit, the dean's review/advisory committee, and the dean in Comprehensive Review evaluations.

Overall Evaluation	On track for tenure	Not yet on track for tenure, but could meet standards for tenure with appropriate corrections	Not on track for tenure
Department/Primary Unit	6	0	0
Dean's Review/Advisory Committee	5	1	1
Dean's Evaluation	X		

Record the overall vote for reappointment.

Votes	Yes	No	Recusal	Absent
Department/Primary Unit	6	0	0	1
Dean's Review/Advisory Committee	6	1	0	0
Dean's Recommendation	X			

Note: In the Primary Unit evaluations, the total in the vote table should equal the number of faculty eligible to vote. Faculty who are eligible to vote but cannot vote due to departmental bylaws restrictions (e.g., the chair), participation in upper levels of review (DAC, Dean, or VCAC), or a conflict of interest should be counted as recused.

TENURE AND PROMOTION REVIEW

Example Table for Recording Evaluation

Evaluation of Teaching, Scholarly/Creative Work, and Leadership/Service (E = excellent, M = meritorious, NM = not meritorious)	Teaching (Librarianship)	Scholarly/ Creative Work	Leadership/ Service
Department/Primary Unit	6M, 1E	7E	4E, 3M
Dean's Review Committee	4E, 3M	6E, 1M	4NM, 2M, 1E
Dean's Evaluation	E	E	M

Example Table for Recording Overall Recommendation

Votes	Yes	No	Recusal	Absent
Department/Primary Unit	7	0	0	1
Dean's Review Committee	6	1	1	0
Dean's Recommendation	X		NA	NA

Note: In the Primary Unit evaluations, the total in the vote table should equal the number of faculty eligible to vote. Faculty who are eligible to vote but cannot vote due to departmental bylaws restrictions (e.g., the chair), participation in upper levels of review (DAC, Dean, or VCAC), or a conflict of interest should be counted as recused.

PROMOTION TO FULL PROFESSOR REVIEW

Example Table for Recording Evaluation

Evaluation of Teaching, Scholarly/Creative Work, and Leadership/Service (E = excellent, M = meritorious, NM = not meritorious)	Teaching (Librarianship)	Scholarly/ Creative Work	Leadership/ Service
Department/Primary Unit	4E	3M, 1E	3NM, 1M
Dean's Review Committee	4M, 3E	5E, 2M	5M, 2NM
Dean's Evaluation	E	E	M

Example Table for Recording Votes for Promotion

Votes for Promotion	Yes	No	Recusal	Absent
Department/Primary Unit	4	0	0	1
Dean's Review/Advisory Committee	5	2	1	0
Dean's Recommendation	X		NA	NA

Example Table for Recording the Overall Recommendation

Votes			
Department/Primary Unit	RECORD TAKEN	AS A WHOLE	IS EXCELLENT
Dean's Review/Advisory Committee	RECORD TAKEN	AS A WHOLE	IS EXCELLENT
Dean's Recommendation	RECORD TAKEN	AS A WHOLE	IS EXCELLENT

Note: In the Primary Unit evaluations, the total in the vote table should equal the number of faculty eligible to vote. Faculty who are eligible to vote but cannot vote due to departmental bylaws restrictions (e.g., the chair), participation in upper levels of review (DAC, Dean, or VCAC), or a conflict of interest should be counted as recused.