

PAYROLL CALENDAR – UNIVERSITY of COLORADO SYSTEM

January

2024

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
<p>New Year's Day 1</p> <p>ALL CAMPUSES and SYS CLOSED</p> <p>(Bank holiday)</p>	<p>2</p> <p>BW uploads due 9 am</p> <p>Processing BW122323</p> <p>NO OFF-CYCLE THIS WEEK</p> <p>*</p>	<p>3</p> <p>Run Payroll Register</p> <p>BW122323</p> <p>PULL DEADLINE 10 AM: BW PPE 122323</p> <p>NO OFF-CYCLE THIS WEEK</p> <p>*</p>	<p>4</p>	<p>5</p> <p>BW122323 PAYDAY (Pay Run ID BW122323)</p> <p>NO OFF-CYCLE THIS WEEK</p> <p>*</p>	<p>6/7</p> <p>PPE 01/06/24</p> <p>Pay Run ID BW010624</p> <p>Earn dates 12/24/23-01/06/24</p>
<p>OC due 11am</p> <p>8</p>	<p>9</p> <p>OC010424 uploads due 5 pm</p>	<p>10</p> <p>Processing OC010424</p>	<p>11</p> <p>BW uploads due 5 pm</p>	<p>12</p> <p>Processing BW010624</p> <p>OC010424 PAYDAY</p>	<p>13/14</p>
<p>MLK Day 15</p> <p>ALL CAMPUSES and SYS CLOSED</p> <p>(Bank holiday)</p>	<p>16</p> <p>Run Payroll Register</p> <p>BW010624</p> <p>OC011124 uploads due 5 pm</p> <p>OC due 11am</p>	<p>17</p> <p>PULL DEADLINE 10 AM: BW PPE 010624</p> <p>Processing OC011124</p>	<p>18</p> <p>Current month addl pay due 11am</p>	<p>19</p> <p>MON uploads due 5 pm</p> <p>Pay Run ID MN013124</p> <p>Processing MN PPE 01/31/24</p> <p>BW010624 PAYDAY (Pay Run ID BW010624)</p> <p>OC011124 PAYDAY</p>	<p>20/21</p> <p>PPE 01/20/24</p> <p>Pay Run ID BW012024</p> <p>Earn dates 01/07-01/20/24</p>
<p>22</p> <p>Processing MN013124</p>	<p>23</p> <p>Processing MN013124</p> <p>NO OFF-CYCLE THIS WEEK</p> <p>*</p>	<p>24</p> <p>Run Payroll Register</p> <p>MON PPE 01/31/24</p> <p>NO OFF-CYCLE THIS WEEK</p> <p>*</p>	<p>25</p> <p>BW uploads due 5 pm</p>	<p>26</p> <p>Processing BW012024</p> <p>NO OFF-CYCLE THIS WEEK</p> <p>*</p>	<p>27/28</p>
<p>29</p> <p>Run Payroll Register</p> <p>BW012024</p> <p>PULL DEADLINE 10 AM: MON PPE 013124</p> <p>OC due 11am</p>	<p>30</p> <p>OC012524 uploads due 5 pm</p>	<p>31</p> <p>MON PPE 01/31/24 PAYDAY</p> <p>Pay run ID MN013124</p> <p>PULL DEADLINE 10 AM: BW PPE 012024</p> <p>Processing OC012524</p>			

* No off-cycle payroll

Last updated 2/15/23

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
			1	2 BW012024 PAYDAY (Pay Run ID BW012024) OC012524 PAYDAY	3/4 PPE 02/03/24 Pay Run ID BW020324 Earn dates 01/21-02/03/24
5 OC due 11am	6 OC020124 uploads due 5 pm	7 Processing OC020124	8 BW uploads due 5 pm	9 Processing BW020324 OC020124 PAYDAY	10/11
12 Run Payroll Register BW020324 OC due 11am	13 OC020824 uploads due 5 pm	14 PULL DEADLINE 10 AM: BW PPE 020324 Processing OC020824	15 Deadline: MON Payroll Submissions due by 11am to receive priority	16 BW020324 PAYDAY (Pay Run ID BW020324) OC020824 PAYDAY	17/18 PPE 02/17/24 Pay Run ID BW021724 Earn dates 02/04-02/17/24
19 President's Day Anschutz CLOSED MON uploads due 5 pm Pay Run ID MN022924 Processing MN PPE 02/29/24	20 Processing MN022924 NO OFF-CYCLE THIS WEEK *	21 Processing MN022924 NO OFF-CYCLE THIS WEEK *	22 Run Payroll Register MON PPE 02/29/24 BW uploads due 5 pm	23 Processing BW021724 NO OFF-CYCLE THIS WEEK *	24/25
26 Run Payroll Register BW021724 OC due 11am	27 PULL DEADLINE 10 AM: MON PPE 022924 OC022224 uploads due 5 pm	28 PULL DEADLINE 10 AM: BW PPE 021724 Processing OC022224	29 MON PPE 02/29/24 PAYDAY Pay run ID MN022924		

* No off-cycle payroll

PAYROLL CALENDAR – UNIVERSITY of COLORADO SYSTEM

March

2024

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
				1 BW021724 PAYDAY (Pay Run ID BW021724) OC022224 PAYDAY	2/3 PPE 03/02/24 Pay Run ID BW030224 Earn dates 02/18-03/02/24
4 OC due 11am	5 OC022924 uploads due 5 pm	6 Processing OC022924	7 BW uploads due 5 pm	8 Processing BW030224 OC022924 PAYDAY	9/10
11 Run Payroll Register BW030224 OC due 11am	12 OC030724 uploads due 5 pm	13 PULL DEADLINE 10 AM: BW PPE 030224 Processing OC030724	14	15 BW030224 PAYDAY (Pay Run ID BW030224) OC030724 PAYDAY	16/17 PPE 03/16/24 Pay Run ID BW031624 Earn dates 03/03-03/16/24
18 Deadline: MON Payroll Submissions due by 11am to receive priority	19 MON uploads due 5 pm Pay Run ID MN033124 Processing MN PPE 03/31/24 NO OFF-CYCLE THIS WEEK *	20 Processing MN033124 NO OFF-CYCLE THIS WEEK *	21 BW uploads due 5 pm Processing MN033124	22 Run Payroll Register MON PPE 03/31/24 Processing BW031624 NO OFF-CYCLE THIS WEEK *	23/24
25 Run Payroll Register BW031624 OC due 11am	26 OC032124 uploads due 5 pm	27 PULL DEADLINE 10 AM: MON PPE 033124 PULL DEADLINE 10 AM: BW PPE 031624 Processing OC032124	28	29 MON PPE 03/31/24 PAYDAY Pay run ID MN033124 BW031624 PAYDAY (Pay Run ID BW031624) OC032124 PAYDAY	30/31 PPE 03/30/24 Pay Run ID BW033024 Earn dates 03/17-03/30/24

* No off-cycle payroll

PAYROLL CALENDAR – UNIVERSITY of COLORADO SYSTEM

April

2024

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
1 OC due 11am	2 OC032824 uploads due 5 pm	3 Processing OC032824	4 BW uploads due 5 pm	5 Processing BW033024 OC032824 PAYDAY	6/7
8 Run Payroll Register BW033024 OC due 11am	9 OC040424 uploads due 5 pm	10 PULL DEADLINE 10 AM: BW PPE 033024 Processing OC040424	11	12 BW033024 PAYDAY (Pay Run ID BW033024) OC040424 PAYDAY	13/14 PPE 04/13/24 Pay Run ID BW041324 Earn dates 03/31-04/13/24
15	16 NO OFF-CYCLE THIS WEEK *	17 NO OFF-CYCLE THIS WEEK * Deadline: MON Payroll Submissions due by 11am to receive priority	18 BW uploads due 5 pm MON uploads due 5 pm Pay Run ID MN043024 Processing MN PPE 04/30/24	19 Processing MN043024 NO OFF-CYCLE THIS WEEK *	20/21
22 Processing MN043024 OC due 11am	23 Run Payroll Register MON PPE 04/30/24 Processing BW041324 OC041824 uploads due 5 pm	24 PULL DEADLINE 10 AM: BW PPE 041324 Run Payroll Register BW041324 Processing OC041824	25	26 PULL DEADLINE 10 AM: MON PPE 043024 BW041324 PAYDAY (Pay Run ID BW041324) OC041824 PAYDAY	27/28 PPE 04/27/24 Pay Run ID BW042724 Earn dates 04/14-04/27/24
29 OC due 11am	30 MON PPE 04/30/24 PAYDAY Pay run ID MN043024 OC042524 uploads due 5 pm				

* No off-cycle payroll

PAYROLL CALENDAR – UNIVERSITY of COLORADO SYSTEM

May

2024

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
		1 Processing OC042524	2 BW uploads due 5 pm	3 Processing BW042724 OC042524 PAYDAY	4/5
6 Run Payroll Register BW042724 OC due 11am	7 OC050224 uploads due 5 pm	8 PULL DEADLINE 10 AM: BW PPE 042724 Processing OC050224	9	10 BW042724 PAYDAY (Pay Run ID BW042724) OC050224 PAYDAY	11/12 PPE 05/11/24 Pay Run ID BW051124 Earn dates 04/28-05/11/24
13 OC due 11am	14 OC050924 uploads due 5 pm	15 Processing OC050924	16 BW uploads due 5 pm	17 Processing BW051124 OC050924 PAYDAY <small>Deadline: MON Payroll Submissions due by 11am to receive priority</small>	18/19
20 MON uploads due 5 pm Pay Run ID MN053124 Processing MN PPE 05/31/24 Run Payroll Register BW051124	21 Processing MN053124 NO OFF-CYCLE THIS WEEK *	22 Processing MN053124 PULL DEADLINE 10 AM: BW PPE 051124 NO OFF-CYCLE THIS WEEK *	23 Run Payroll Register MON PPE 05/31/24	24 BW051124 PAYDAY (Pay Run ID BW051124) NO OFF-CYCLE THIS WEEK * OC for 5/28 due 11am	25/26 PPE 05/25/24 Pay Run ID BW052524 Earn dates 05/12-05/25/24
27 Memorial Day ALL CAMPUSES CLOSED (Bank holiday)	28 OC052324 uploads due 5 pm	29 PULL DEADLINE 10 AM: MON PPE 053124 Processing OC052324	30 BW uploads due 5 pm	31 MON PPE 05/31/24 PAYDAY Pay run ID MN053124 Processing BW052524 OC052324 PAYDAY	

* No off-cycle payroll

PAYROLL CALENDAR – UNIVERSITY of COLORADO SYSTEM

June

2024

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
					1/2
3 Run Payroll Register BW052524 OC due 11am	4 OC053024 uploads due 5 pm	5 PULL DEADLINE 10 AM: BW PPE 052524 Processing OC053024	6	7 BW052524 PAYDAY (Pay Run ID BW052524) OC053024 PAYDAY	8/9 PPE 06/08/24 Pay Run ID BW060824 Earn dates 05/26-06/08/24
10 OC due 11am	11 OC060624 uploads due 5 pm	12 Processing OC060624	13 BW uploads due 5 pm	14 Processing BW060824 OC060624 PAYDAY Deadline: MON Payroll Submissions due by 11am to receive priority	15/16
17 MON uploads due 5 pm Pay Run ID MN063024 Processing MN PPE 06/30/24 Run Payroll Register BW060824	18 Processing MN063024 PULL DEADLINE 10 AM: BW PPE 060824 NO OFF-CYCLE THIS WEEK *	19 Juneteenth UCB, UCD, UCCS and SYS CLOSED (Bank holiday) Processing MN063024 NO OFF-CYCLE THIS WEEK *	20 Run Payroll Register MON PPE 06/30/24	21 BW060824 PAYDAY (Pay Run ID BW060824) NO OFF-CYCLE THIS WEEK *	22/23 PPE 06/22/24 Pay Run ID BW062224 Earn dates 06/09-06/22/24
24 OC due 11am	25 OC062024 uploads due 5 pm	26 PULL DEADLINE 10 AM: MON PPE 063024 Processing OC062024	27 BW uploads due 5 pm	28 MON PPE 06/30/24 PAYDAY Pay run ID MN063024 Processing BW062224 OC062024 PAYDAY	29/30

* No off-cycle payroll

PAYROLL CALENDAR – UNIVERSITY of COLORADO SYSTEM

July

2024

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
<p>1</p> <p>Run Payroll Register BW062224</p> <p>OC due 11am</p>	<p>2</p> <p>OC062724 uploads due 5 pm</p>	<p>3</p> <p>PULL DEADLINE 10 AM: BW PPE 062224</p> <p>Processing OC062724</p>	<p>4</p> <p>Independence Day</p> <p>ALL CAMPUSES CLOSED</p> <p>(Bank Holiday)</p>	<p>5</p> <p>BW062224 PAYDAY (Pay Run ID BW062224)</p> <p>OC062724 PAYDAY</p>	<p>6/7</p> <p>PPE 07/06/24 Pay Run ID BW070624</p> <p>Earn dates 06/23-07/06/24</p>
<p>8</p> <p>OC due 11am</p>	<p>9</p> <p>OC070424 uploads due 5 pm</p>	<p>10</p> <p>Processing OC070424</p>	<p>11</p> <p>BW uploads due 5 pm</p>	<p>12</p> <p>Processing BW070624</p> <p>OC070424 PAYDAY</p>	<p>13/14</p>
<p>15</p> <p>Run Payroll Register BW070624</p> <p>OC due 11am</p>	<p>16</p> <p>OC071124 uploads due 5 pm</p>	<p>17</p> <p>PULL DEADLINE 10 AM: BW PPE 070624</p> <p>Processing OC071124</p>	<p>18</p> <p>Deadline: MON Payroll Submissions due by 11am to receive priority</p>	<p>19</p> <p>MON uploads due 5 pm Pay Run ID MN073124</p> <p>Processing MN PPE 07/31/24</p> <p>BW070624 PAYDAY (Pay Run ID BW070624)</p> <p>OC071124 PAYDAY</p>	<p>20/21</p> <p>PPE 07/20/24 Pay Run ID BW072024</p> <p>Earn dates 07/07-07/20/24</p>
<p>22</p> <p>Processing MN073124</p>	<p>23</p> <p>Processing MN073124</p> <p>NO OFF-CYCLE THIS WEEK</p> <p>*</p>	<p>24</p> <p>Run Payroll Register MON PPE 07/31/24</p> <p>NO OFF-CYCLE THIS WEEK</p> <p>*</p>	<p>25</p> <p>BW uploads due 5 pm</p>	<p>26</p> <p>Processing BW072024</p> <p>NO OFF-CYCLE THIS WEEK</p> <p>*</p>	<p>27/28</p>
<p>29</p> <p>PULL DEADLINE 10 AM: MON PPE 073124</p> <p>Run Payroll Register BW072024</p> <p>OC due 11am</p>	<p>30</p> <p>OC072524 uploads due 5 pm</p>	<p>31</p> <p>MON PPE 07/31/24 PAYDAY</p> <p>Pay run ID MN073124</p> <p>PULL DEADLINE 10 AM: BW PPE 072024</p> <p>Processing OC072524</p>			

* No off-cycle payroll

Last updated 12/27/23

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
			1	2 BW072024 PAYDAY (Pay Run ID BW072024) OC072524 PAYDAY	3/4 PPE 08/03/24 Pay Run ID BW080324 Earn dates 07/21-08/03/24
5 OC Due 11am	6 OC080124 uploads due 5 pm	7 Processing OC080124	8 BW uploads due 5 pm	9 Processing BW080324 OC080124 PAYDAY	10/11
12 Run Payroll Register BW080324 OC Due 11am	13 OC080824 uploads due 5 pm	14 PULL DEADLINE 10 AM: BW PPE 080324 Processing OC080824	15	16 BW080324 PAYDAY (Pay Run ID BW080324) OC080824 PAYDAY	17/18 PPE 08/17/24 Pay Run ID BW081724 Earn dates 08/04-08/17/24
19 Deadline: MON Payroll Submissions due by 11am to receive priority	20 MON uploads due 5 pm Pay Run ID MN083124 Processing MN PPE 08/31/24 NO OFF-CYCLE THIS WEEK *	21 Processing MN083124 NO OFF-CYCLE THIS WEEK *	22 Processing MN083124 BW uploads due 5 pm	23 Run Payroll Register MON PPE 08/31/24 Processing BW081724 NO OFF-CYCLE THIS WEEK *	24/25
26 Run Payroll Register BW081724 OC Due 11am	27 OC082224 uploads due 5 pm	28 PULL DEADLINE 10 AM: MON PPE 083124 PULL DEADLINE 10 AM: BW PPE 081724 Processing OC082224	29	30 MON PPE 08/31/24 PAYDAY Pay run ID MN083124 BW081724 PAYDAY (Pay Run ID BW081724) OC082224 PAYDAY	31 PPE 08/31/24 Pay Run ID BW083124 Earn dates 08/18-08/31/24

* No off-cycle payroll

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
				OC Due 11am	1
Labor Day 2 ALL CAMPUSES CLOSED (Bank Holiday)	3 OC082924 uploads due 5 pm	4 Processing OC082924	5 BW uploads due 5 pm	6 Processing BW083124 OC082924 PAYDAY	7/8
9 Run Payroll Register BW083124 OC Due 11am	10 OC090524 uploads due 5 pm	11 PULL DEADLINE 10 AM: BW PPE 083124 Processing OC090524	12	13 BW083124 PAYDAY (Pay Run ID BW083124) OC090524 PAYDAY	14/15 PPE 09/14/24 Pay Run ID BW091424 Earn dates 09/1-09/14/24
16	17 NO OFF-CYCLE THIS WEEK * Deadline: MON Payroll Submissions due by 11am to receive priority	18 MON uploads due 5 pm Pay Run ID MN093024 Processing MN PPE 09/30/24 NO OFF-CYCLE THIS WEEK *	19 Processing MN093024	20 Processing MN093024 BW uploads due 5 pm NO OFF-CYCLE THIS WEEK *	21/22
23 Run Payroll Register MON PPE 09/30/24 Processing BW091424 OC Due 11am	24 Run Payroll Register BW091424 OC091924 uploads due 5 pm	25 PULL DEADLINE 10 AM: BW PPE 091424 Processing OC091924	26 PULL DEADLINE 10 AM: MON PPE 093024	27 BW091424 PAYDAY (Pay Run ID BW091424) OC091924 PAYDAY	28/29 PPE 09/28/24 Pay Run ID BW092824 Earn dates 09/15-09/28/24
30 MN093024 PAYDAY Pay Run ID MN093024 OC due 11am					

* No off-cycle payroll

Last updated 12/29/23

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
OC due 11am	1 OC092624 uploads due 5 pm	2 Processing OC092624	3 BW uploads due 5 pm	4 Processing BW092824 OC092624 PAYDAY	5/6
7 Run Payroll Register BW092824 OC due 11am	8 OC100324 uploads due 5 pm	9 PULL DEADLINE 10 AM: BW PPE 092824 Processing OC100324	10	11 BW092824 PAYDAY (Pay Run ID BW092824) OC100324 PAYDAY	12/13 PPE 10/12/24 Pay Run ID BW101224 Earn dates 09/29-10/12/24
14 OC due 11am	15 OC101024 uploads due 5 pm	16 Processing OC101024	17 BW uploads due 5 pm	18 Processing BW101224 OC101024 PAYDAY Deadline: MON Payroll Submissions due by 11am to receive priority	19/20
21 MON uploads due 5 pm Pay Run ID MN103124 Processing MN PPE 10/31/24 Run Payroll Register BW101224	22 Processing MN103124 NO OFF-CYCLE THIS WEEK *	23 Processing MN103124 PULL DEADLINE 10 AM: BW PPE 101224 NO OFF-CYCLE THIS WEEK *	24 Run Payroll Register MON PPE 10/31/24	25 BW101224 PAYDAY (Pay Run ID BW101224) NO OFF-CYCLE THIS WEEK *	26/27 PPE 10/26/24 Pay Run ID BW102624 Earn dates 10/13-10/26/24
28 OC due 11am	29 PULL DEADLINE 10 AM: MON PPE 103124 OC102424 uploads due 5 pm	30 Processing OC102424	31 MN103124 PAYDAY Pay Run ID MN103124 BW uploads due 5 pm		

* No off-cycle payroll

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
				1 Processing BW102624 OC102424 PAYDAY	2/3
4 Run Payroll Register BW102624 OC due 11am	5 OC103124 uploads due 5 pm	6 PULL DEADLINE 10 AM: BW PPE 102624 Processing OC103124	7	8 BW102624 PAYDAY (Pay Run ID BW102624) OC103124 PAYDAY	9/10 PPE 11/09/24 Pay Run ID BW110924 Earn dates 10/27-11/09/24
11 OC due 11am	12 OC110724 uploads due 5 pm	13 Processing OC110724	14 BW uploads due 5 pm	15 Deadline: MON Payroll Submissions due by 11am to receive priority Processing BW110924 OC110724 PAYDAY	16/17
18 MON uploads due 5 pm Pay Run ID MN113024 Processing MN PPE 11/30/24 Run Payroll Register BW110924	19 Processing MN113024 NO OFF-CYCLE THIS WEEK *	20 Processing MN113024 PULL DEADLINE 10 AM: BW PPE 110924 NO OFF-CYCLE THIS WEEK *	21 Run Payroll Register MON PPE 11/30/24	22 BW110924 PAYDAY (Pay Run ID BW110924) NO OFF-CYCLE THIS WEEK *	23/24 PPE 11/23/24 Pay Run ID BW112324 Earn dates 11/10-11/23/24
25 OC due 11am	26 PULL DEADLINE 10 AM: MON PPE 113024 OC112124 uploads due 5 pm	27 Processing OC112124	28 Thanksgiving Day ALL CAMPUSES CLOSED (Bank holiday)	29 Day after Thanksgiving UCB, UCCS, Anschutz, and SYS CLOSED MN113024 PAYDAY Pay Run ID MN113024 BW uploads due 5 pm OC112124 PAYDAY	30

* No off-cycle payroll

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
					1
2 Processing BW112324 OC due 11am	3 Run Payroll Register BW112324 OC112824 uploads due 5 pm	4 PULL DEADLINE 10 AM: BW PPE 112324 Processing OC112824	5	6 BW112324 PAYDAY (Pay Run ID BW112324) OC112824 PAYDAY	7/8 PPE 12/07/24 Pay Run ID BW120724 Earn dates 11/24-12/07/24
9 OC due 11am	10 OC120524 uploads due 5 pm	11 Processing OC120524	12 BW uploads due 5pm	13 Processing BW120724 OC120524 PAYDAY	14/15
16 Run Payroll Register BW120724	17 NO OFF-CYCLE THIS WEEK * Deadline: MON Payroll Submissions due by 11am to receive priority	18 MON uploads due 5 pm Pay Run ID MN123124 Processing MN PPE 12/31/24 PULL DEADLINE 10 AM: BW PPE 120724 NO OFF-CYCLE THIS WEEK *	19 Processing MN123124	20 Processing MN123124 BW120724 PAYDAY (Pay Run ID BW120724) NO OFF-CYCLE THIS WEEK *	21/22 PPE 12/21/24 Pay Run ID BW122124 Earn dates 12/08-12/21/24
23 Run Payroll Register MON PPE 12/31/24 OC due 11am	24 OC121924 uploads due 5 pm	25 Christmas Day ALL CAMPUSES and SYS CLOSED	26 ALL CAMPUSES and SYS CLOSED BW uploads due 5pm Processing OC121924	27 ALL CAMPUSES and SYS CLOSED PULL DEADLINE 10 AM: MON PPE 123124 Processing BW122124 OC121924 PAYDAY	28/29
30 ALL CAMPUSES and SYS CLOSED Run Payroll Register BW122124	31 ALL CAMPUSES and SYS CLOSED MN123124 PAYDAY Pay Run ID MN123124 PULL DEADLINE 10 AM: BW PPE 122124 NO OFF-CYCLE THIS WEEK *				

* No off-cycle payroll

Holiday closure to be determined