



**Downtown Denver Campus
Faculty Assembly**

February 5, 2013

12:00 pm – 2:00 pm

Location: LSC – 14th Floor - Chancellor's Conf. Room

Agenda

12:00 PM Robert Flanagan, Chair
Announcements
Approval of December Meeting Minutes

12:05 PM Provost Nairn, Office of the Provost
Office of the Provost Update

Guest Speaker(s):

12:15 PM Christine Stroup-Benham, Director - Office of Institutional Research / Planning / Analysis
National Survey of Student Engagement - NSSE

12:35 PM Tony Smith, Director – Experiential Learning Center
Experiential Learning at CU Denver

1:00 PM Committee Reports / Updates:

- *Academic Personnel Comm. (APC)*
- *Budget Priorities Comm. (BPC)*
- *Educational Policy & Planning Comm. (EPPC)*
- *Faculty Advisory Comm. to Auraria Board (FACAB)*
- *Learning, Educational Technology, Teaching & Scholarship (LETTS)*
- *Auraria Library*
- *Student Government Assoc. (SGA)*
- *UCD Assoc. of Lecturers & Instructors (UCDALI)*
- *University Benefits Advisory Board (UBAB)*
- *Diversity Committee (DC)*
- *Diversity Sub-Committees:*
 - *Gay, Lesbian, Bisexual, Transgender, & Intersex (GLBTI)*
 - *Minority Affairs Committee (MAC)*
 - *Women's Issues Committee (WIC)*
 - *Disability Committee (DisC)*

1:45 PM Robert Flanagan, Chair, DDC Faculty Assembly
Chair's Report

1:55 PM New Business / Old Business

2:00 PM Adjourn

Next Meeting:

March 5, 2013

12:00 pm – 2:00 pm

LSC, 14th Flr. - Chancellor's Conf. Room



Downtown Denver Colorado - Faculty Assembly

February 5, 2013

12:00 pm - 2:00 pm

LSC – 14th Floor - Chancellors Conf. Room

Minutes

Attending Members (voting / non-voting): Nancy Ciccone, Peter Schneider, Joanne Addison, John Wyckoff, Stephanie Santorico, David Bondelevitch, Bruce Neumann, Craig Sisneros, Eric Baker, Randy Tagg, Mohsen Tadi, Joy Berrenberg, Edward Cannon, Pamela Laird, Nathan Thompson, Kathryn Cheever, Danielle Varda, Sam Walker, Thomas Beck, Regina Kilkenny, Laura Goodwin, Farah Ibrahim, Doris Kimbrough, and Provost Nairn

Guest Speaker(s): Christine Stroup-Denham, Tony Smith, Leslie Bishop, and Paul Workman

12:03 PM **Robert Flanagan, Chair**

- Meeting brought to order
- Announcements: CU Women’s Symposium – Opening Doors: Navigating Your Professional Journey – Keynote: Dr. Brenda Allen (please see handout for registration information)
- DDC Faculty Assembly Elections Announcement – The Elections will occur a month before the election a call for nomination email will be sent out.
- Karin Rees has created a DDC Faculty Assembly Pamphlet noting the efforts of faculty and the DDC Faculty Assembly supported committees. Additional copies can be found in the Faculty Assembly Office - LSC, Suite 320.
- December Meeting Minutes
 - Motion to Approve: Joanne Addison - Seconded: Bruce Neumann
 - Unanimously Approved

12:05 PM **Provost Nairn**

Future of Education & Office of the Provost Updates

The Provost would like to continue an open dialogue and have discussion on the future and Role of CU Denver and education with the assembly. Robert Flanagan asked the Provost his thoughts on the role of CU Denver in 2063...what might we look like / what are some of the issues that we are dealing with today / plans to address them, and what might be some of the roles of faculty governance is needed to help keep CU moving forward. During the discussion 3 books were discussed and faculty was interested in reading. Below please find the book information, the library does currently have them available.

The Creation of the Future: The Role of an American University – Frank H. T. Rhodes

ISBN-10: 080143937X

ISBN-13: 978-0801439377

The Great American University: Its Rise to Preeminence, its Indispensable National Role, Why it Must Be Protected – Jonathan R. Cole

ISBN-10: 1586484087

ISBN-13: 978-1586484088

The Innovate University: Changing the DNA of Higher Education from the Inside Out – Clayton M. Christensen

ISBN-10: 1118063481

ISBN-13: 978-1118063484

A suggestion was given to have a book group and discuss. The DDC FA will look into getting copies in the DDC FA Office.

- **Academic 1 Building:** Groundbreaking of the new building began on January 31, 2013.
- **Dean Search:** The College of Arts and Media (CAM) Dean search is well underway. Interviews have begun.
- **Budget:** Budget talks still continue and update to follow.

Guest Speaker(s):

12:33 PM **Christine Stroup-Benham, PhD - Assistant Vice Chancellor, Institutional Research & Effectiveness, Associate Professor Attendant, Colorado School of Public Health**
National Survey of Student Engagement (NSSE)

Dr. Christine Stroup-Benham discussed the upcoming national Survey of Student Engagement. This survey is a benchmarked survey with hundreds of other Universities. The UCD first participated in 2001. The last efforts were conducted in 2010. The survey is given to freshman students and seniors students only. Handouts were given to hang in areas with high traffic of faculty focus and students focus. Large banners will also be displayed at the North Classroom and tentatively the Tivoli. Please take your copies and place in these areas. The results are sent back through unique email address but results are not anonymous. The launch will begin on February 19th. With coordination with Student Affairs, pizza and refreshments will be served on February 20th – 21st on campus. There is an incentive for students to complete the survey by March 23rd are eligible to receive a one of thirty \$50 different gift cards. Students will receive a unique URL to take the survey via email. Faculty asked for a copy of the questions, aggregate and peer results, copies will be emailed out to the assembly. Once data has been compiled and reviewed, Dr. Christine Stroup-Benham will return to discuss the results. Faculty would like to participate in any future discussion on what is chosen to be collected. Dr. Stroup-Benham will contact the assembly when future groups meet. If you or students have any feedback, questions, or suggestions, please contact Dr. Christine Stroup-Benham @ Christine.Stroup-Benham@ucdenver.edu.

12:45 PM **Experiential Learning Center – Tony Smith – Director of Experiential Learning Services, Leslie Bishop, and Paul Workman**
Experiential Learning at UCD

A group from the Experiential Learning Services spoke to the group on the recent efforts and events in the Experiential Learning Center. Faculty Guides were handed out for reference on how internships work on campus. A list of current faculty sponsors was also handed out to clarify some of the participants and different processes in each of the schools and colleges to become involved. This office focuses on helping graduate and undergraduate students gain experience through internships. One upcoming event hosted with the Career Center is a Job Fair on February 27th from 11am – 3pm in the Tivoli Turnhalle. There will be at about 60 employers, for student to network and apply with. Handouts were given on upcoming events. Please post the flyers in high traffic areas to help promote these workshops and student opportunities. The Experiential Learning Center is located in the Tivoli Room 260. The database of active current employer contacts is around 6000 and every semester there is between 350-450 active internships opportunities available. The community service side includes around 400-450 community partners and can have 45-65 on campus per semester. If students every experience any issues or concerns, please have them contact the office. The website for more detail on the Experiential Learning Center can be found at: <http://www.ucdenver.edu/life/services/ExperientialLearning/Pages/default.aspx>

1:05 PM **DDC Faculty Assembly - Committee Announcements / Reports:**

- **Academic Personnel Committee (APC):** *Pam Laird* – The APC has had several successful meetings and continues to work on plans and directions moving ahead. In February the group will have Dr. Sr. Stroup-Denham will be attending the meeting to discuss the online FRPA. The group is also reviewing the APS draft on multi-year contracts for instructors and will provide updates to the assembly in the near future.
- **Budget Priorities Committee (BPC):** *Peter Schneider* – The BPC has met twice so far this year. A special meeting was held to approve a new degree program, Teaching, Learning & Develop in the School of Education & Human Development. As the budget season begins discussion has begun on tuition increase requests, staff / faculty salary increase request, and current status of the State Budget. Peter announced his retirement as of last Thursday. He will work with the Vice Chair; Carol Dee will now be the acting Chair for the balance of the semester. The BPC had seen a presentation on sources and uses, looking at money coming in and going out of the college. Other discussion included the Strategic Budget Meetings that his occurring in all the schools and colleges. The BPC is also working to finalize their committee structure documentation.
- **Educational Policy and Planning Committee (EPPC):** *Doris Kimbrough* – Rebecca Hunt, EPUS Ad-hoc member, brought information back to EPPC on APS's currently being reviewed. Two were involved in dissolving academic programs, intellectual property to include more electronic type of property, a new protocol on how to deal with student behaviors of concern from the CARE Team (previously the BETA Team). The policy is moving forward in regards to the multi-year contracts for NTTF. A salary and equity committee is preparing a salary survey to look at salary compression and faculty satisfaction.
- **Faculty Advisory Committee to the Auraria Board (FACAB):** *Joy Berrenberg* – AHEC has not met yet this year. If you have any questions or concerns that Joy should take to the group, please contact her at Joy.Berrenberg@ucdenver.edu.
- **Learning, Educational Technology, Teaching & Scholarship Committee (LETTS):** *Randall Tagg* – The group hopes to meet and explore issues of technology in support of the T & Digital Scholarship. The desire is to meet to discuss needs and opportunities of faculty and students. Gordon Hamby, President of Student Government would like to help and will exchange contact information to brainstorm. Randy Tagg has a website to discuss University Evolution. Should Faculty Assembly want to gain access, the web site I created is: <https://sites.google.com/site/scholengeti/>. Please contact Randy Tagg for more information.
- **Diversity Committee (DC):** – *No report at this time*
 - **Disabilities Committee:** – *No report at this time*
 - **Gay, Lesbian, Bisexual, Transgender, & Intersex (GLBTI):** – *No report at this time* – Robert did announce the idea of the GLBTI committee to meet with the CU level GLBTI committee to streamline efforts. This will need to be approved in the DDC Faculty Assembly Executive Committee and written into the Bylaws to assure that the campus level committee is still a strong voice at campus levels.
 - **Minority Affairs Committee (MAC):** *Craig Sisneros* – MAC has had a few inclusion events; students of color, faculty / staff of color, and finally administrators. Please see the handout. The event will be held on February 20th, 2013. The hope is to relay the findings of the student event and the faculty / staff event to the administrators. Students concerns included; help with financial aid process, advising and how to get involved in peer committees and overall support on campus. Faculty concerns included; the lack of grants and scholarships and intramural educational opportunities. Across the board there showed

concerns of branding. Please pass on the information to your administrators. Karin will send to the Deans of the Schools and Colleges.

- **Women's Issues Committee (WIC):** – *No report at this time – Please see the CU Women's Committee Symposium Handout.*

- **Student Government Association (SGA):** *Gordon Hamby* – Gordon would like to invite everyone to the Super Spirit Day from 11am – 1pm in the Tivoli Turnhalle to announce the new mascot, Milo the Lynx. Prizes and refreshments are planned. Student Government is working on outreach across campus and building a strong community. There are Turnhalle Meetings in the Roger Brown Lodge for Students to discuss issues and complaints. There is also a suggestions box in for students to express ideas or concerns. The Student Senate meetings are every Friday from 11am – 1pm in the Tivoli Senate Chamber. If you would like to be on the Student Government distribution list, please contact Gordon Hamby at Gordon.Hamby@ucdenver.edu to contact the Student Government Association.

- **UCD Assoc. of Lecturers & Instructors (UCDALI):** *Sam Walker* – Currently UCDALI is working on the APS on multi-year contracts for Instructors and Non-Tenured Track Faculty (NTTF). This includes any NTTF that is .5 FTE or higher is eligible. UCDALI is also working to outreach to larger units and areas.

- **Auraria Library:** *Thomas Beck* – The Auraria Library is working on a digital repository for the entire campus. The library is currently in the process of a remodel. There will be 4-5 more study spaces, more study areas to assist students with disabilities, more spaces that will be electronically wired, and more seating areas on the first floor. Print materials are being phased out more if electronic versions of the materials are found. The physical location of the print materials has moved.

- **University Benefits Advisory Board (UBAB):** *Bruce Neumann* – Bruce is working to have more shared governance and proper faculty representation on the Healthcare Trust. Bruce hopes to have a formal proposal to bring to the DDC Faculty Assembly next month. There are concerns with Conflict of Interest and UBAB has met with University attorney's to discuss. Currently all of the trustees at this time are CU, UPI, or University of Colorado Hospital officers / directors. Updates to follow.

1:35 PM

Chairs Report

Robert Flanagan, DDC FA Chair

Robert thanked Rod Muth for his help in rebuilding structure in the DDC Faculty Assembly supported committees. Robert discussed his goals for the remainder of his term to get the DDC FA supported committees up and running and working toward a Shared Governance model with administrators.

1:46 PM

Adjourn

Downtown Denver Campus Faculty Assembly

March 5, 2013

12:00 pm – 2:00 pm

Location: LSC – 14th Floor - Chancellor's Conf. Room

Agenda

- 12:00 PM** **Robert Flanagan, Chair**
Announcements
Approval of February Meeting Minutes
- 12:05 PM** **Chancellor Don Elliman**
- 12:45 PM** **Pamela Laird**
APS Draft – NTTF Multi-Year Contract
- 12:55 PM** **Bruce Neumann**
Compensation
(UBAB Alternate)
- 1:05 PM** **Committee Reports / Updates:**
- *Academic Personnel Comm. (APC)*
 - *Budget Priorities Comm. (BPC)*
 - *Educational Policy & Planning Comm. (EPPC)*
 - *Faculty Advisory Comm. to Auraria Board (FACAB)*
 - *Learning, Educational Technology, Teaching & Scholarship (LETTS)*
 - *Auraria Library*
 - *Student Government Assoc. (SGA)*
 - *UCD Assoc. of Lecturers & Instructors (UCDALI)*
 - *University Benefits Advisory Board (UBAB)*
 - *Diversity Committee (DC)*
 - *Diversity Sub-Committees:*
 - *Gay, Lesbian, Bisexual, Transgender, & Intersex (GLBTI)*
 - *Minority Affairs Committee (MAC)*
 - *Women's Issues Committee (WIC)*
 - *Disability Committee (DisComm)*
- 1:35 PM** **Robert Flanagan, Chair, DDC Faculty Assembly**
Chair's Report
- 1:45PM** **New Business / Old Business**
DDC Faculty Assembly Leadership Election Nominations – Elections to be held 4/2/2013
- 2:00 PM** **Adjourn**

Next Meeting: April 2, 2013 - 12:00 pm – 2:00 pm - LSC, 14th Flr. - Chancellor's Conf. Room



**Downtown Denver Colorado
Faculty Assembly**

March 5, 2013
12:00pm - 2:00pm
LSC – 14th Floor - Chancellors Conf. Room

Minutes

Attendees: Joanne Addison, Pamela Laird, David Bondelevitch, Robert Flanagan, Ed Cannon, Farah Ibrahim, Craig Sisneros, Nate Thompson, Gordon Hamby, Mary Guy, Regina Kilkenny, Nancy Ciccone, Joy Berrenberg, Sam Walker, Thomas Beck, Bruce Neumann, Kathryn Cheever, and Melinda Piket-May

Guests: Chancellor Don Elliman

12:09 PM **Robert Flanagan, Chair**

- Meeting brought to order
- February Meeting Minutes
 - Motion to Approve (w/ corrections): Bruce Neumann
 - Second: Farah Ibrahim
 - Unanimously Approved

12:10 PM **Chancellor – Don Elliman**

Chancellor Update

Chancellor Elliman thanked the group for their support during the first year of him as Interim Chancellor. President Benson recently announced that Don Elliman will now be the fulltime Chancellor for the University of Colorado Denver – Downtown Campus and Anschutz Medical Campus. Chancellor Elliman discussed the vision and challenges that may face CU Denver as we continue to create a great urban research University. Discussion Topics included: Defining and marketing the CU Brand, upcoming fiscal challenges, new programs to enhance community involvement, technology advancement, and overall success of student success at CU Denver. Chancellor Elliman has asked that faculty bring their concerns to the assembly that can be the avenue to address concerns. Chancellor Elliman is thankful for feedback and would like to hear the voice of faculty in the CU Denver Campus.

12:52 PM **David Bondelevitch – Secretary, DDC FA**

DDC FA Officer Election Announcement

It is time to collect nominations for the upcoming DDC FA Officer Elections. An email will go to the group for voting members to send David Bondelevitch any nominations for Chair, Vice-Chair, and Secretary. Self-nominations will be accepted. Please verify with your nominee before adding their name to be considered. The nomination collection will be through the next DDC FA meeting and voted on at that time. If you are unavailable and would like a proxy vote for during the meeting, please contact David Bondelevitch at David.Bondelevitch@ucdenver.edu.

12:56 PM **Pamela Laird**

Multi-Year Contracts for Non-Tenure Track Faculty Members Draft APS

Pam Laird and the members of the Academic Personnel Committee (APC) have been working on the draft Academic Policy Statement (APS) on Multi-Year Contracts for NTTF. Several groups have reviewed and are in support.

Motion to Approve: Joanne Addison - *Seconded:* David Bondelevitch
The DDC Faculty Assembly unanimously approved the Draft APS.

1:03 PM

Bruce Neumann

Compensation & University Benefits Advisory Board (UBAB)

Compensation: Bruce Neumann had a handout on the Faculty Council Budget Committee Proposal on Faculty and Exempt Professionals Compensation Pool. The Faculty Council Chair, Melinda Picket-May had recently presented this proposal to the Board of Regents. Melinda Picket-May will plan on following up with the Chancellor's to keep this on the radar. Updates regarding this proposal are anticipated in future meetings.

UBAB: It was recently announced (CU Connections, 2/14/2013 edition) that Cigna will no longer be the company representing CU. Discussion will begin with CU and Anthem Blue Cross Blue Shield will begin working toward a transition toward the end of June 2013. Please look for future mailings and information regarding these changes.

Faculty and Staff are now able to get their own lab and radiology test results through a service within the University Colorado Hospital called My Health Management. If anyone is seeing any issues with follow up appointments or issues with the new system, please let Bruce Neumann know.

Bruce Neumann had a handout of the 2 recent rate setting proposals created in UBAB to the Healthcare Trust. Rate setting has also been a concern as UBAB and the Healthcare Trust work together to find the best services.

Joanne Addison had recently heard of several cases regarding how terrible the vision benefits are. Bruce will take these concerns back to UBAB. Future updates to follow.

1:35 PM

DDC Faculty Assembly – Committee / Campus Reports:

- **Academic Personnel Committee (APC):** *Pam Laird* – The APC has been working diligently on the draft APS on multi-year contracts for NTTF. The CLAS council had met and future goals and focuses for APC were discussed. These goals / focuses include: grievances, diversity issues, or concerns with imbalances within units. This year there will be a coming up to speed year. Please contact Pamela Laird if you or your colleagues have concerns or issues that you would like the committee to address, please email her at Pamela.Laird@ucdenver.edu.
The eFRPA was discussed in at the last APC meeting. There are currently hiccups that are being worked through. These include; technical issues, (concerns should be directed to Christine Stroup-Benham or Jeff Finch), Organizational Changes (items listed, items not listed and how to categorize), and policy decisions that will need to have more face-to-face interaction. Access issues and privacy are still being reviewed.
- **Faculty Advisory Committee to the Auraria Board (FACAB):** *Joy Berrenberg* – Recent discussion on the grid graduate course scheduling was discussed. Work will begin with grad programs to possibly start at 330p or 400p or later, but there has been reluctance to make campus-wide changes. The current grid was created to focus on unused classroom space. Another topic of discussion was pedestrian safety on campus. AHEC drivers are already currently required to do safety training. Any drivers on campus will now be required to go through this training on campus. Concerns of enforcing dismount zones and safety for all pedestrians on campus was felt is needed. Gordon Hamby would like Joy to bring up discussion regarding prayer spaces in the North Classroom. Other concern with regards to parking is always a concern. Hopes are too have more parking in any future Auraria Master Plans would be suggested. If there are other AHEC issues or concerns, please contact Joy Berrenberg.
- **Budget Priorities Committee (BPC):** *Carol Dee* – The BPC has recently met with Jeff Parker

to discuss budget proposals that he plans to take to the Board of Regents. Currently they are asking for a 3.1% raise pool and a market plus option at 3.6% raise pool. Updates will follow. Budget concerns include: lower domestic enrollment rates, and less federally funded research. The BPS will also be reviewing the Faculty Assembly Stipends to determine a more systematic process.

- **Educational Policy and Planning Committee (EPPC):** – *No report at this time* – Robert Flanagan announced that EPPC will be reviewing the CLAS – Learning Enhancement Task Force documents. Updated to follow.
- **Learning, Educational Technology, Teaching & Scholarship Committee (LETTS):** – *No report at this time*
- **Auraria Library:** *Rodney Herring* – The Library Committee (1 CCD member, 1 UCD member and 1 MSU member) met in mid-February. Topics discussed: new space developments which include more outlets, new technology study rooms, 1st floor restrooms have been expanded, the café is growing, and new collaboration areas on the 2nd floor, and the new ability to checkout laptops for up to 2 weeks will begin. Marketing and the Library will also begin working to find ways to communicate with faculty.
- **Diversity Committee(s) (DC):** – *No report at this time*
 - **Disabilities:** – *No report at this time*
 - **Gay, Lesbian, Bisexual, Transgender, & Intersex (GLBTI):** – *No report at this time*
 - **Minority Affairs (MAC):** *Craig Sisneros* – Craig wanted to thank the DDC FA in helping with participation in the Inclusion Dialogues meeting with the Administrators. During the meeting there was discussion on solutions and strategies. The next goals will be to begin to prioritize and finalize interactions. Rod Muth had recently brought discussion to realign the diversity committees. Discussion will continue on how to help streamline these committees and their efforts.
 - **Women's Issues (WIC):** – *No report at this time*
- **Student Government Association (SGA):** *Gordon Hamby* – The recent unveil of the new Mascot, Milo the Lynx, was a huge success. Efforts of the Association still include having townhalls socials and addressing concerns to students. The hope is to build communities and work at breaking down silos. Student concerns include: better and more reliable Wi-Fi connections, consolidation of the learning centers, parking, and campus safety. Currently the CU mobile app is not working at this time, but is being addressed with the developers. Transition documentation materials are being created and will be of importance to incoming administration. The College Council is now up and running with 3 students with hopes to refine the system and open lines of communication with students and administration. The Spring Dance is coming up and a focus on having more freshmen attend is the goal.
- **UCD Assoc. of Lecturers & Instructors (UCDALI):** *Sam Walker* – Current goals are to continue to outreach to non-tenure-track faculty. UCDALI is on the AD/ASG meeting agenda and will be presenting the newly created UCDALI pamphlet. Recent topics also included the recent DDC FA Approval of the Multi-Year contract for Non-Tenure-Track Faculty.

1:55 PM **New Business**

2:00 PM **Adjourn**

Downtown Denver Campus Faculty Assembly

April 2, 2013

12:00 pm – 2:00 pm

Location: LSC – 14th Floor - Chancellor's Conf. Room

Agenda

- 12:00 PM** **Robert Flanagan, Chair**
Introductions / Announcements
- 12:05 PM** **Provost Nairn, Office of the Provost**
Office of the Provost Update
- 12:15 PM** **Board of Regent – Regent Stephen C. Ludwig**
- 12:45 PM** **David Thomas**
Canvas Update
- 1:00 PM** **Robert Flanagan, Chair, DDC Faculty Assembly**
Chair's Report
Approval of March Meeting Minutes
- 1:05 PM** **Committee Reports / Campus Updates:**
- *Academic Personnel Comm. (APC)*
 - *Budget Priorities Comm. (BPC)*
 - *Educational Policy & Planning Comm. (EPPC)*
 - *Faculty Advisory Comm. to Auraria Board (FACAB)*
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 - *Minority Affairs Committee (MAC)*
 - *Women's Issues Committee (WIC)*
 - *Disability Committee*
- 1:35 PM** **CU Denver Faculty Assembly Officer Elections**
- 1:55 PM** **New Business / Old Business**
- 2:00 PM** **Adjourn**

Next Meeting:

ANNUAL COMBINED MEETING with AMC Faculty Assembly (teleconference)

Tuesday – May 7, 2013

12:00 pm – 2:00 pm

LSC – 14th Flr. – Chancellors Conference Room



**Downtown Denver Campus
Faculty Assembly**

April 2, 2013

12:00 pm - 2:00 pm

LSC – 14th Floor - Chancellors Conf. Room

Minutes

Attendees: Joy Berrenberg, David Bondelevitch, Joann Addison, Dorothy Garrison-Wade, Craig Sisneros, Carol Dee, Nathan Thompson, Farah Ibrahim, Pamela Laird, Eric Baker, Edward Cannon, Amanda Charlesworth, Michelle Carpenter, John Wyckoff, Kariann Yokota, Danielle Varda, Kathryn Cheever, Sam Walker, Bruce Neumann, Regina Kilkenny, and Robert Flanagan

Guests: Regent Stephen Ludwig and David Thomas

12:04 PM **Robert Flanagan, Chair**

Meeting brought to order

Approval of March Meeting Minutes (1:17 pm)

- o *Motion to Approve:* Bruce Neumann - *Second:* Joy Berrenberg
- o Unanimously Approved

12:05 PM **Provost Nairn**

Office of the Provost Update

Branding: CU Denver has been working with the Karsh Hagan marketing firm to develop specific material for the downtown campus. Products hope to be finalized by the end of April. The focus is to attract more students to the DDC.

Academic 1 Building: Construction at the site for the new building has begun. Architectural visions of the building were passed around a few ideas that he had seen. For updates, faculty can go to: <http://denverinfill.com/blog/?s=Academic+1>. This blog reviews this new building as well as other expansion throughout the Denver area.

Technology / MOOC's: Provost Nairn has had discussion with the Deans on future needs and technologies. The Office of the Provost will help provide funds to help on the DDC. If faculty is interested in the initiation of MOOC's, they should contact their Deans or send questions and concerns to Regina Kilkenny. Karin Rees will forward a list of the current technology committees and their members. If faculty is interested in joining a technology committee, please contact Regina Kilkenny, Russ Poole, or Committee Chairs.

Budget: There will be an upcoming budget meeting on April 9th to discuss salaries, etc. The Budget Priorities Committee also continues to meet with leadership to discuss concerns. Updates will follow.

CAM Dean Search: The CAM Deans search is still underway. A preferred candidate is back for a second set of campus interviews to be conducted. Ray Sanchez from the University of Miami is the preferred candidate at this time, although the position has not been officially offered to him as of yet.

12:15 PM **Regent Stephen Ludwig**

Robert Flanagan introduced Regent Stephen Ludwig and thanked Joseph Juhasz for being a support and mentor for himself and the DDC Faculty Assembly.

Regent Ludwig came to speak to the group on current topics and to hear concerns of faculty on the downtown campus. Regent Ludwig gave his professional background and topics of interest. Topics included; budget and state funding, the impact of MOOC's on higher education, the Colorado Transfer Promise Agreements with community colleges, structure of higher education statewide, and the increased demand in the future for higher education. The Assembly expressed appreciation to Regent Ludwig for his presentation and look forward to having him visit in the future.

1:02 PM **David Thomas – CU Online**

Canvas Update

The canvas pilot program is now complete. A summary of results was handed out. The results show that faculty are excited to teach in Canvas as many have opted in at this time. CU Online is now contacting faculty that teach summer courses and asking if they would also like to teach in Canvas. In fall many Deans will be requiring the use of Canvas by fall 2013 and an opt-out period will begin for specific classes. The hope is to have all courses moved over to the new system by spring 2014. CU Online courses and hybrid programs are being offered a stipend to help recognize the work. If you are currently teaching a course, CU Online will help migrate content. There are ongoing Canvas Boot camps being taught and more being added online. If you have any questions or concerns, please contact CU Online at: cuonlinehelp@ucdenver.edu, or David Thomas at David.Thomas@ucdenver.edu.

1:18 PM **David Bondelevitch – DDC FA Secretary**

DDC Faculty Assembly Leadership Elections

David Bondelevitch has been collecting the names of nominees to serve the upcoming DDC FA Leadership positions; Chair, Vice-Chair, and Secretary. Nominations were taken through the meeting.

The Downtown Denver Campus Faculty Assembly unanimously approved the following acclamation.

Chair: Joanne Addison, CLAS

Vice-Chair: Dorothy Garrison-Wade, SEHD

Secretary: Farah Ibrahim, SEHD

1:20 PM **DDC Faculty Assembly – Committee / Campus Reports:**

- **Academic Personnel Committee (APC):** *Pam Laird* – APC is currently working with Chris Puckett (University Counsel) on what / how the committee should be involved in regards to grievances. They have been informed that the Privilege & Tenure Committee may be expanding its role and taking on sabbaticals and other areas. They however will not be taking on compensation. APC will continue to work on being engaged in this process. APC is continuing to work with the OIRE and the eFRPA. There are currently 3 types of issues; technical concerns, category concerns, and administrative data gathering goals vs. the merit review process. It is important that all faculty maintain a document of all the teaching and projects that they complete each year and should be in individual files to be included in their merit review. Please send questions or concerns to Pamela Laird at Pamela.Laird@ucdenver.edu. The Center for Faculty Development will continue to be run by the Interim Director, Donna Sobel.

- **Budget Priorities Committee (BPC):** *Carol Dee* – The BPC has been discussing MOOC's, branding, clinical practice track possibilities, and the upcoming Regent's vote on salary pool increases. Updates to follow.

- **Educational Policy and Planning Committee (EPPC):** – *No report at this time*

- **Faculty Advisory Committee to the Auraria Board (FACAB):** *Joy Berrenberg* – Recent faculty concerns in FACAB are that faculty are not adequately involved in the building and design of classrooms. It has been suggested to have minimum standards for classrooms compiled from all three institutions on campus. A task force is being compiled to brainstorm these standards. Faculty will be able to give preferences and ideas in future meetings.
- **Learning, Educational Technology, Teaching & Scholarship Committee (LETTS):** – *No report at this time*
- **Auraria Library:** *No report at this time*
- **Student Government Association (SGA):** *Gordon Hamby* – The SGA will be moving forward with their elections – April 8th. Gordon will transition out of the President’s role on May 31st. SGA held a 2nd retreat recently at REI and students were able to utilize the rock wall. Milo the Lynx, the new mascot for the club sports will be voted on soon. Updates to follow. Four SGA reps are now becoming involved in the IT Governance groups to help give student input.
- **UCD Assoc. of Lecturers & Instructors (UCDALI):** *Sam Walker* – UCDALI is working on finalizing the new brochure and is working to get them printed. Main focuses include continuing outreach to faculty in the schools, colleges, and Auraria Library.
- **University Benefits Advisory Board (UBAB):** *Bruce Neumann* – The trust board as not yet met on the conversion to BCBS. Faculty feels that they are not being heard on any changes involving benefits. UBAB continues working to have more faculty representation on the Healthcare Advisory Trust Board. Questions or concerns regarding benefits can be sent to Bruce.Neumann@ucdenver.edu.
- **Diversity Committee(s) (DC):** – *No report at this time*
 - **Disabilities:** – *No report at this time*
 - **Gay, Lesbian, Bisexual, Transgender, & Intersex (GLBTI):** *Ed Cannon* – The 2nd Annual Symposium will be held Friday - October 25, 2013. Keynote speakers include: Glenda Russell, a Professor of Psychology from CU Boulder, and Senator Ulibarri. More information to follow.
 - **Minority Affairs (MAC):** *Craig Sisneros* – A handout on the Summary of Inclusion Dialogue was handed out and will be sent out electronically with a link to opt in. MAC has been working with Rod Muth on the structure of the Diversity and the 4 sub-committees. MAC has proposed to the Faculty Assembly to discuss the combination of the committee’s efforts. Efforts will continue. Karin Rees will forward the committee members to Craig Sisneros to meet with the committee Chair’s on May 7th at 10am to discuss future goals.
 - **Women’s Issues (WIC):** – *No report at this time*

1:55 PM **New Business**

1:56 PM **Adjourn**



**University of Colorado Denver
DDC / AMC Faculty Assembly
Annual Meeting**

May 7, 2013

12:00 pm – 1:00 pm – Combined Meeting

1:00 pm – 2:00 pm – DDC FA Meeting

AMC - Academic 1 Building – L15-7000

DDC – LSC, 14th Floor - Chancellors Conf. Room

AGENDA

12:00 pm Robert Flanagan, DDC FA Chair & Dr. David Port, AMC FA Chair
Welcome / Introductions / Announcements

12:05 pm Chancellor Elliman
CU Denver Updates

12:35 pm Leonard Dinagar & Dan Montez
President's Task Force on Efficiency

DDC Faculty Assembly Meeting Begins

1:05 pm Robert Flanagan, DDC FA Chair
Chair's Report
Recap - DDC Faculty Assembly
Approval of April 2013 Minutes

1:35 pm Committee Reports / Campus Updates:

- Academic Personnel Comm. (APC)
- Budget Priorities Comm. (BPC)
- Educational Policy & Planning Comm. (EPPC)
- Faculty Advisory Comm. to Auraria Board (FACAB)
- Learning, Educational Technology, Teaching & Scholarship (LETTS)
- Auraria Library
- Student Government Assoc. (SGA)
- UCD Assoc. of Lecturers & Instructors (UCDALI)
- University Benefits Advisory Board (UBAB)
- Diversity Committee (DC)
 - Diversity Sub-Committees:
 - Gay, Lesbian, Bisexual, Transgender, & Intersex (GLBTI)
 - Minority Affairs Committee (MAC)
 - Women's Issues Committee (WIC)

1:55 pm New Business

2:00 pm Adjournment



**Annual Downtown Denver Campus Faculty Assembly &
Anschutz Medical Campus Faculty Assembly Meeting**

May 7, 2013

12:00 pm - 1:00 pm Annual Combined meeting

1:00 pm - 2:00 pm DDC FA meeting

LSC – 14th Floor - Chancellors Conf. Room

Minutes

Attendees: Farah Ibrahim, David Bondelevitch, Joanne Addison, Carol Dee, Eric Baker, Bruce Neumann, Amanda Charlesworth, Craig Sisneros, Nate Thompson, Pamela Laird, John Brett, Kathryn Cheever, Thomas Beck, Lubna Mazin, Jordan Alvarez, Jessica Sowa, Gordon Hamby, Regina Kilkenny, Doris Kimbrough

Guest(s): Don Elliman - Chancellor, Lilly Marks - Executive Vice Chancellor & Vice President for Health Affairs, Dan Montez - Director, Office of Policy and Efficiency System

12:04 PM Dr. David Port, AMC FA Chair & Robert Flanagan, DDC FA Chair

Meeting brought to order

Approval of DDC FA April Meeting Minutes (1:05 pm)

- o *Motion to Approve:* Pam Laird - *Second:* Farah Ibrahim
- o Unanimously Approved

12:15 pm Don Elliman, Chancellor

Lilly Marks, Executive Vice Chancellor & Vice President for Health Affairs

Chancellor Elliman and Lilly Marks spoke to the group on their ideas, concerns, and current opportunities on both the Downtown Denver Campus and the Anschutz Medical Campus. As there are issues and opportunities on both campuses, each will be different based on the different needs on each campus. Open discussion will continue on how to move forward. Leadership on both campuses welcomes any ideas and suggestions on how to better use our current and future resources.

12:42 pm Dan Montez, Director, Office of Policy and Efficiency System

President's Task Force on Efficiency (PTFE) Update

Dan Montez updated the group on the recent efforts of the President's Task Force on Efficiency group. Handouts were provided on the background of the task force and results of the recent assessment survey and campus outreach initiatives. Currently David Port and Terri C. Carrothers are the current members from the AMC, and Robert Flanagan and Kim Huber are the representatives on the DDC. If you have any issues or concerns that you would like to take to the PTFE, contact your campus representatives. Please also look at the PTFE website at:

<https://www.cu.edu/efficiency>.

1:02 PM *DDC FA Specific Meeting Begun*

1:10 PM DDC Faculty Assembly – Committee / Campus Reports:

- **Academic Personnel Committee (APC):** *Pam Laird* – APC has been working on the recent changes to the eFRPA. This is the first year after the revisions and is dealing with concerns and limitations to the form. Faculty should continue to keep an additional form to track all aspects of

teaching. This will be an ongoing discussion and updates will be given in future meetings. Questions arise regarding the availability of the Ethics hotline. It currently is available as well as resources within the OMBUDS office. APC will continue to address compensation concerns.

- **Auraria Library:** *No report at this time*
- **Budget Priorities Committee (BPC):** *Carol Dee* – BPC has recently met with Provost Nairn and will soon include the Vice Chancellor of Finance to discuss the budget. The BPC has held their elections and have decided the leadership for the upcoming year. The Chair will be Carol Dee, the V. Chair will be Laura Argys, and the Secretary will be Denise Pan. The goals for the upcoming year include more interaction with Administration, defining the structure of the committee. The meetings have been scheduled. Discussion regarding the availability of meeting minutes through the BPC Committee website will begin due to the sensitive nature of topics in the meeting.
- **Educational Policy and Planning Committee (EPPC):** *Doris Kimbrough* – EPPC has had the benefit of having Rebecca Hunt also involved in the Faculty Council Educational Policy and University Standards Committee (EPUS). With the limited topics that the EPPC had to discuss this past semester, it was suggested that this be an ad-hoc group instead of meeting with no topics to discuss. Possibly a new title, different roll and mission.
- **Faculty Advisory Committee to the Auraria Board (FACAB):** - *No report at this time.*
- **Learning, Educational Technology, Teaching & Scholarship Committee (LETTS):** *Randy Tagg* – Randy Tagg introduced the new Chair for LETTS, Jessica Sowa. The group has been working on gathering the minutes and will turn them into Karin Rees. The focus for the upcoming year will be on the new learning management system, Canvas. Randy provided a hand out, One View of the State of the University, discussing his concerns and ideas on how to deal with the ever-changing technology advancements within the University.
- **Student Government Association (SGA):** *Gordon Hamby* – Gordon Hamby announced that his term is ending as President of the DDC Student Government Association. The new President will be Jordan Alvarez. The Vice President will be Lubna Mazin. The assembly thanked Gordon for his input and service over the past year and wished him well.
- **UCD Assoc. of Lecturers & Instructors (UCDALI):** *Pam Laird* – Pam thanked Karin Rees for her work on the new UCDALI brochure. UCDALI continues to meet and plan for the upcoming year. Main focuses for the group include; continuing outreach, finding a new mission with possible private funding with Professional Development Funds through CLAS. UCDALI would initiate a call for applications. The hope is that other schools and colleges would sign on and be able to help fund this project.
- **University Benefits Advisory Board (UBAB):** *Bruce Neumann* – Bruce reminded the group that CU Denver is moving to a new health care plan and to be sure to look into open enrollment, although not mandatory. A new vision plan is also now available to participate in. The group is still working to be the voice with the Healthcare Trust. Questions or concerns regarding benefits can be sent to Bruce.Neumann@ucdenver.edu.
- **Diversity Committee(s) (DC):** – *No report at this time.*
 - **Disabilities:** – *No report at this time.*
 - **Gay, Lesbian, Bisexual, Transgender, & Intersex (GLBTI):** *No report at this time.*

- **Minority Affairs (MAC):** *Craig Sisneros* – Craig has graciously taken on the task of redefining and reworking the structures of the Diversity Committee and the 4-Sub Committees of the Diversity Committee (Disabilities, GLBTI, WIC and MAC). The Diversity Committee and Disabilities Committee were never structured last year and have never met. The Women’s Issues Committee had scheduling conflicts and was unable to update the Faculty Assembly at every meeting. Suggestions from members in MAC were to have 1 Diversity Committee that would discuss all aspects of diversity or 4 single Sub Committees. Streamlining topics within a larger group may prove more productive and structured. A handout was given on the background and current members of the committees. This proposal will be reviewed and discussed in the next DDC Faculty Assembly Executive Committee Meeting. If you have questions or concerns, please contact Craig Sisneros at Craig.Sisneros@ucdenver.edu.

- **Women’s Issues (WIC):** – *No report at this time*

1:50 PM **New Business** - *No new business at this time*

1:56 PM **Meeting Adjourned**

Downtown Denver Campus

Faculty Assembly

September 3, 2013

12:00 pm – 2:00 pm

Location: LSC – 14th Floor - Chancellor's Conf. Room

Agenda

- 12:00 PM** **Joanne Addison, Chair**
Introductions / Announcements
- 12:05 PM** **Student Government**
Jordan Alvarez
- 12:15 PM** **Leanna Clark & Karen Klimczak - University Communications**
Marketing Update
- 12:35 PM** **Provost Nairn, Office of the Provost**
Office of the Provost Update
- 12:45 PM** **Regina Kilkenny, Associate Vice Chancellor - Office of Academic Resources and Services**
MOOCs
- 1:00 PM** **Deborah Keyek-Franssen, AVP - Digital Education and Engagement**
Meet the DDC Faculty Assembly
- 1:20 PM** **Joanne Addison, Chair - DDC Faculty Assembly**
- *Approval of May Meeting Minutes*
 - *Chair's Report*
 - *DC Faculty Assembly Vice-Chair Nominations (Elections – Oct.)*
 - *Faculty Council Committee Nominations*
 - *President's Task Force on Efficiency*
 - *APS Approval Process*
- 1:35 PM** **Rod Muth**
Downtown Denver Faculty Assembly Committee Operating Procedures
- 1:45 PM** **Committee Reports / Campus Updates:**
- *Academic Personnel Comm. (APC)*
 - *Budget Priorities Comm. (BPC)*
 - *Educational Policy & Planning Comm. (EPPC)*
 - *Faculty Advisory Comm. to Auraria Board (FACAB)*
 - *Learning, Educational Technology, Teaching & Scholarship (LETTS)*
 - *Auraria Library*
 - *Student Government Assoc. (SGA)*
 - *UCD Assoc. of Lecturers & Instructors (UCDALI)*
 - *University Benefits Advisory Board (UBAB)*
 - *Diversity Committee (DC)*
 - *Diversity Sub-Committees:*
 - *Gay, Lesbian, Bisexual, Transgender, & Intersex (GLBTI)*
 - *Minority Affairs Committee (MAC)*
 - *Women's Issues Committee (WIC)*
 - *Disability Committee*
- 1:55 PM** **New Business / Old Business**
- 2:00 PM** **Adjourn**

Next Meeting: Tuesday – October 1, 2013, 12:00 pm – 2:00 pm, LSC – 14th Flr. – Chancellors Conference Room



**Downtown Denver Colorado
Faculty Assembly**

September 3, 2013

12:00pm - 2:00pm

LSC – 14th Floor - Chancellors Conf. Room

Minutes

Attendees: Farah Ibrahim, Carol Dee, Rebecca Hunt, David Bondelevitch, Judy Coe, Jana Everett, Craig Sisneros, Jessica Sowa, Bruce Neumann, Sarah Hagelin, Shruti Poulsen, Jordan Alvarez, Amanda Charlesworth, Eric Baker, Joy Berrenberg, Pamela Laird, Ronica Rooks, Travis Vermilye, Bob Flanagan, Regina Kilkenny, Mark Pogrebin, Tom Beck, Mohsen Tadi, Candan Duran-Aydintug, Kariann Yokota, Amir Ameri, Rod Muth, John Brett, Kathryn Cheever, and Weldon Lodwick

Guests: Milo, Leanna Clark, Karen Klimczak, Provost Nairn, and Deborah Keyek-Franssen

12:00 PM

Joanne Addison, Chair

- Meeting brought to order
- Introductions
- Recognition Award – Robert Flanagan (CAP)
Joanne thanked Robert Flanagan for his service and a plaque was awarded in appreciation of his dedication as Chair of the DDC Faculty Assembly.

12:13 PM

Jordan Alvarez, Student Government President

Student Government Association

Milo, our new CU Denver Mascot came to help excite the faculty about the upcoming year. Jordan Alvarez, SFA President, spoke to the group about the amazing things that Student Government is planning for the upcoming year. His hope is to continue to build school spirit and build a team environment with faculty, staff, and students. “Spirit Thursdays” is a campaign where students, faculty, and staff are encouraged to wear their CU Denver gear! They hope to see everyone participate in future events and help build an enthusiastic community behind the new branding, identity, and school spirit.

12:05 PM

Leanna Clark & Karen Klimczak – University Communications

CU Denver Branding Update

University Communications has created a new ad campaign, “Learn your Purpose”, to help advertise all the wonderful things that are available for students on our campus. A link to read more about this campaign can be found at <http://www.learnwithpurpose.org/>. A presentation was shown on the history of the campaign and the new commercials and marketing that will soon be presented to the public. Marketing targets include; sporting events, billboards, banners, radio spots, 5280 Magazine, movie theatres, on shuttle buses, and with creative marketing pins with catchy phrases. You can preview the new ad campaign on Tuesday, September 10 from 11:45 am – 1:00 pm in the Tivoli Turnhalle. There will be free food and giveaways. University Communications is very interested in working with Faculty to be involved in future campaigns to feature faculty and showcase the collaboration with students and support learning and teaching with purpose. They would like to see continued momentum for both faculty and students see the value of their degree at CU Denver. University Communications handed out gift bags with the new CU Denver Lynx t-shirt, a water bottle, stickers, and a Milo pendant. If anyone needs a different size of t-shirt, please contact Karin Rees @ Karin.Rees@ucdenver.edu. If you have any

suggestions or comments, please contact Leanna Clark, Leanna.Clark@ucdenver.edu or Karen Klimczak at Karen.Klimczak@ucdenver.edu.

12:45 PM Break for Lunch

12:50 PM Provost Nairn
Office of the Provost Update

- *Searches/ Program Updates:*
 - The CAM Dean Search will begin another search again soon.
 - The CLAS Dean, Dan Howard, is moving to be the Provost at New Mexico State. Currently Laura Argys is stepping in as Interim Dean. A town hall will be called with CLAS faculty to talk about the process for a long term Dean.
 - The Center for Faculty Development currently has Donna Sobel as the Interim Director. Since Donna has done such a great job, they will keep her in place for the semester before discussing any future searches.
 - The University of Colorado Hospital has also had recent changes in leadership. Updates on the search and it the process will be given in future meetings.
- The recent multi-year contracts for non-tenured-track faculty, the Provost will be soon be meeting with the University of Colorado Denver Association of Lecturers and Instructors (UCDALI) to discuss the number of contracts, processes and its overall impact on faculty and the CU System. Leadership has been working with UCDALI on this process and will continue with discussions.
- *Facilities:*
 - The Academic Building I is continuing at a rapid pace. It is currently on schedule for completion. Once completed, the renovation of the North Classroom and the backfill process can begin.
 - There is currently discussion on aggressive 10 year facilities plans for both the AMC and the Downtown Campus. The Downtown campus is looking at having the North Classroom become specifically for CU Denver, plans for an extension by the labs; CEAS is looking at phase II of the Business School renovation to fill in the Atrium. At AMC there is discussion to begin a new building to house the 3rd and 4th of the undergraduate program in Bio-Engineering.
 - *AMC Master Plan Update:*
The AMC Master Plan is still moving forward. UCH leadership, CU Anschutz leadership, and RTD and its affiliates continue discussion on the placement of the light rails continues. Other opportunities and future building on the campus are also in discussion. The final project will be presented to the Board of Regents soon.
- Recently there has been an external review of both the Foundation and the Office of Grants and Contracts. Updates on these results will be discussed in a future meeting.
- *Branding:* The branding for CU Denver is farther along than any other campus. A similar plan is also being worked on for AMC.
- *Budget:* Final numbers on enrollment will be confirmed in a few days. It is anticipated that it will meet if not be very close to enrollment projections.
- The campus recently celebrated its 40th Anniversary. CU Denver also hosted the 2nd annual Block Party, which again was very successful. These types of events as well as participation in Spirit Thursday's will help build a strong community for faculty, staff, and students.

1:11 PM Deborah Keyek-Franssen, AVP - Digital Education and Engagement & Regina Kilkenny,
AVC - Office of Academic Resources and Services
MOOCs

Deborah introduced herself and gave background on her academic career. She is new in her position and is excited about her new role. Visions of success include the review of; quality, access, cost, and student success using technology, teaching, and learning. Ideals include; invest in analytics, research, evaluation of teaching learning and technology. Look at how to encourage campus to innovate, and how to have campuses and departments look how they teach and if there is any resources that then may be provided. Deborah is also involved in the faculty development program from CU Boulder, COLT. They will be hosting galloping COLT conferences at each of the campuses.

Carol Dee had brought up the concerns of online academic dishonesty. The ideas of having a contract with an online survey proctor company was suggested.

Bruce Neumann asked if faculty is using Corcera, does faculty give up their intellectual rights. At this time since there is not a formal contract. If this was a contract to be a concerned, a faculty member would not be required to sign it. Bruce also suggested having a faculty incentive to motivate staff to use Corcera.

The IT Governance Committees will be meeting soon on the Downtown Campus and it could be an avenue to discuss these concerns.

With Canvas now underway, CU Online was looking to take advantage of some of the savings after fading out the old Learning Management Systems and begin to address faculty concerns. Deborah and Regina have been working together on help implement the first MOOC at CU Denver. The first MOOC, Global Energy Management, will be offered through the Business School.

If you are interested in providing feedback or have questions/concerns, please contact Deborah Keyek-Franssen at deblkf@cu.edu or are interested in being involved in any of the IT Committees, please contact Regina Kilkenny at Regina.Kilkenny@ucdenver.edu. Since the Global Energy Management MOOC had to be chosen quickly, Regina would like to hear from the faculty at the next meeting, their ideas on upcoming MOOCs and draft MOOC identification and selection process.

1:35 PM

Joanne Addison, Chair

- *Approval of May 2013 Meeting Minutes*
Motion to Approve: Farah Ibrahim, 2nd: Robert Flanagan, Unanimously Approved

- *Chair's Report*

The DDC FA Executive Committee met prior to the meeting and discussed the structure and ongoing support to get the committees fully functioning. Chairs are requested to send their Operating Procedures to Karin to keep on file and add to their committee's website.

- Faculty Council: Joanne discussed a few different APS's that came into effect on July 1, 2013. Intellectual Property that is Educational Materials (APS 1014), Multiple Means of Teaching Evaluation (APS 1009), and Tuition Assistance Benefit (APS 5024) copies were handed out. The League Policy, which is important for faculty will be up soon for review. Please review these and documents and if you have any questions or concerns, please contact Joanne Addison.

The IT Governance Committees for the first time has representation from the Denver campus on all of its committees.

- In Legislature last year, there was a concern for community colleges being able to offer Bachelor's Degrees. This year it is anticipated to pass but with contingencies; the 2 year colleges are no longer going to offer a BFA or a BA/BS degrees. The degree likely to be offered would be a BAA, which could mirror degrees similar to our programs.
- *DC Faculty Assembly Vice-Chair Nominations (Elections – Oct.)*
Joanne announced the open Vice-Chair position in the assembly. Nominations will be taken through the next meeting in October when the election will be held. Please be sure to connect with your nominee to see if their schedule will allow for this commitment. Nominations can be sent via email to Joanne Addison. If you have any further questions or concerns, please contact her @ Joanne.Addison@ucdenver.edu.
- Rod Muth (Retired Faculty) and Rebecca Hunt (EPPC Chair) attended the Regent's Laws and Policies Committee Meeting. Since this meeting discussed several topics that affect

faculty, the hope is to have more participation. Omar Swartz (P & T Committee) is also going to be involved.

1:45 PM DDC Faculty Assembly – Committee / Campus Reports:

- ***Academic Personnel Committee (APC): Pam Laird*** – The APC has been working diligently working of the summer. Recent topics included; role and procedures, the eFRPA, how to update their committee website with their organizational documents, and adding a FAQ / resource section for faculty to easily obtain information.
- ***Budget Priorities Committee (BPC): Carol Dee*** – The BPC has continued to meet with Chancellor Elliman and Provost Nairn on how to have a more transparent process with budget discussion and approvals at the campus level. Recently a PhD program in Psychology has been approved with 2 other potential programs to be reviewed soon. The DDC FA budget will also be reviewed. Operating policies and procedures documentation will be submitted soon.
- ***Educational Policy and Planning Committee (EPPC):*** – *No report at this time.*
- ***Faculty Advisory Committee to the Auraria Board (FACAB): Joy Berrenberg*** – FACAB has not met yet this semester. Past topics included; classroom etiquette, skateboarding on campus, designated smoking areas, security concerns at the Auraria Library, and overall campus safety. If you have any concerns on campus, please contact Joy.Berrenberg@ucdenver.edu.
- ***Learning, Educational Technology, Teaching & Scholarship Committee (LETTS):*** – *No report at this time.*
- ***Auraria Library: Rodney Herring*** – *No report at this time.*
- ***Diversity Committee(s) (DC):*** – *No report at this time.*
 - ***Disabilities:*** – *No report at this time.*
 - ***Gay, Lesbian, Bisexual, Transgender, & Intersex (GLBTI):***– *No report at this time.*
 - ***Minority Affairs (MAC):*** – *No report at this time.*
 - ***Women’s Issues (WIC):*** – *No report at this time.*
- ***Student Government Association (SGA): Jordan Alvarez*** – Previously reported at beginning of the meeting.
- ***University of CO Denver Association of Lecturers and Instructors (UCDALI): Pam Laird*** – UCDALI has not met yet but the hope is to begin working on their Fall event.

1:55 PM New Business

2:00 PM Adjourn



**Downtown Denver Campus
Faculty Assembly**

October 1, 2013

12:00 pm – 2:00 pm

Location: LSC – 14th Floor - Chancellor's Conf. Room

Agenda

- 12:00 PM** **Joanne Addison, Chair**
Introductions / Announcements
- 12:05 PM** **Office of the Provost**
- 12:15 PM** **Regent Carrigan**
Special Guest
- 12:35 PM** **Laura Goodwin**
Update Center for Faculty Development
- 12:45 pm** **Regina Kilkenny**
MOOCS
- 1:00 PM** **David Thomas**
CU Online
- 1:20 PM** **Joanne Addison, Chair - DDC Faculty Assembly**
Approval of Sept. Meeting Minutes
Chair's Report
- 1:45 PM** **Committee Reports / Campus Updates:**
- *Academic Personnel Comm. (APC)*
 - *Budget Priorities Comm. (BPC)*
 - *Educational Policy & Planning Comm. (EPPC)*
 - *Faculty Advisory Comm. to Auraria Board (FACAB)*
 - *Learning, Educational Technology, Teaching & Scholarship (LETTS)*
 - *Auraria Library*
 - *Student Government Assoc. (SGA)*
 - *UCD Assoc. of Lecturers & Instructors (UCDALI)*
 - *University Benefits Advisory Board (UBAB)*
 - *Diversity Committee (DC)*
 - *Diversity Sub-Committees:*
 - *Gay, Lesbian, Bisexual, Transgender, & Intersex (GLBTI)*
 - *Minority Affairs Committee (MAC)*
 - *Women's Issues Committee (WIC)*
 - *Disability Committee*
- 1:55 PM** **New Business / Old Business**
- 2:00 PM** **Adjourn**

Next Meeting:

Tuesday – November 5, 2013, 12:00 pm – 2:00 pm, LSC – 14th Floor - Chancellors Conference Room



**Downtown Denver Colorado
Faculty Assembly**

October 1, 2013
12:00pm - 2:00pm

LSC – 14th Floor - Chancellors Conf. Room

Minutes

Attendees: David Bondelevitch, Judith Coe, Leo Bruederle, Sarah Hagelin, Farah Ibrahim, Sam Walker, Craig Sisneros, John Brett, Amir Ameri, Danielle Varda, Travis Vermilye, Shruti Poulsen, Rebecca Hunt, Jonathan Wu, Robert Flanagan, Pamela Laird, Mark Pogrebin, Joy Berrenberg, Weldon Lodwick, Kathryn Cheever, and Ronica Rooks

Guests: Regent Michael Carrigan, AVC Regina Kilkenny, and David Thomas

12:00 PM **Joanne Addison, Chair**
• Meeting brought to order
• Introductions

12:10 PM **Laura Goodwin, AVC of Academic Affairs**
Center for Faculty Development Update
Laura Goodwin updated the assembly on the Center for Faculty Development (CFD). Donna Sobel will remain as the Interim Director. The CFD Advisory Board continues to discuss the future goals of the center with limited budget opportunities. Faculty is encouraged to apply for the CFD grants, as in the past; there have limited funds to award everyone. Please stop in the Center for Faculty Development in the LSC, 3rd Floor - Suite 320 or visit their website at: http://www.ucdenver.edu/faculty_staff/faculty/center-for-faculty-development/Pages/default.aspx for more information.

12:15 PM **Joanne Addison, Chair**
• *Approval of September 2013 Meeting Minutes - Motion to Approve (with revisions):*
Farah Ibrahim, 2nd: David Bondelevitch, Unanimously Approved

12:18 PM **Regina Kilkenny, AVC Office of Academic Resources and Services**
MOOCs
The Business School has recently begun a Provost one-time funded MOOC, Global Energy Management – through Corcera, that will launch November 4th. David Thomas and the CU Online group have done a wonderful job at during this launch with support with assisting with quality videography as well as Dr. Orlando (Initial MOOC Instructor). The next steps are to determine process guidelines as review begins on other opportunities for faculty to be involved in upcoming MOOCs on the CU Denver Downtown Campus. A handout will be given to Karin Rees to send out for the EPPC to review. Please bring questions or concerns to discuss at the next meeting. Keep in mind, the limited funds available at this time. Other opportunity for faculty is becoming involved with the Canvas MOOC which will be discussed soon. This type of MOOC is more geared for if funding is already available as to the Corcera MOOC which is a Provost one-time funded project. Currently there is discussion on a Freshman MOOC, through Raul Cardenas’s Office, that if successful could be opened up to high school seniors and used as a recruiting tool with a focus on student success.

12:23 PM **Regent Michael Carrigan**
Regent Carrigan is currently the Chair of the Board. Regent Carrigan represents the 1st Congressional District – joining in 2005. Joanne Addison asked if Regent Carrigan could discuss

his views on; the prioritization of academic programs, the plan with results of the climate survey, and thoughts on the future of higher education for the CU Denver Downtown Campus given the campuses strengths and opportunities.

Regent Carrigan took questions and discussed the following; guns on campus, having more advanced degrees available to compete with top level schools and colleges, faculty raises and better tuition benefits available for faculty and staff. If you would ever like to contact Regent Carrigan, please email him at Carrigan@cu.edu

12:58 PM

David Thomas, CU Online

LMS Update

David Thomas updated the assembly on Canvas. A handout was given on the background, key deliverables, and current / future projects of Canvas. Faculty, students, staff have been supportive of Canvas. There has been considerable training and resources available for faculty since January. Please visit the faculty resource site at: <http://www.cuonline.edu/upgrade>. Current project include the review of plagiarism detection, conference abilities in courses, provisioning / de-provisioning and improved outcomes and rubric functionality in the SEHD. We will have David come back to a future meeting and update the assembly. Q& A; Ronica Rooks asked about the interface of Canvas with iPads and smartphones. David suggested that if anyone is having issues with any devices or services to contact CU Online Helpdesk at 303-315-3700 or cuonlinehelp@ucdenver.edu. Carol Dee asked about any incorporation of any online proctorship. David stated that this is already being discussed and will be reviewed for system level and campus opportunities. Joanne Addison asked about the peer review observer access. Joanne also asked if the same report given to the OIR can also be given to the faculty member. David would like to have a dashboard and have everyone on the same page and better workflow. John Lanning will be invited to a future meeting to discuss the role of OIR in Canvas. Christine Stroup-Benham is also invited to our next meeting and can help answer data questions. If you have specific questions or concerns, please contact David Thomas at David.Thomas@ucdenver.edu.

1:45 PM

DDC Faculty Assembly – Committee / Campus Reports:

- ***University of CO Denver Association of Lecturers and Instructors (UCDALI): Sam Walker*** – UCDALI has met to discuss the multi-year NTTF contracts and becoming more known on campus as a resource for all Non-Tenure-Track Faculty. UCDALI is presenting a 2013 Fall Event on November 1st, 1230-230p. Please look for an upcoming flyer for more information. UCDALI is excited to announce they will now be accepting applications for NTTF to be awarded faculty development funds in CLAS. More information will follow once this is officially announced.
- ***Academic Personnel Committee (APC): Pam Laird*** – APC has been commented on the Faculty Council / Faculty Council Personnel Committee draft APS on Service. Other discussions included the ongoing revisions of the eFRPA. OIR has been working with APC to address faculty concerns. If you have additional concerns regarding the eFRPA, please contact Pamela Laird at Pamela.Laird@ucdenver.edu. There have been great strides on rewriting the processes and goals for the APC and also a set of guidelines and information for faculty to help address their needs and grievances. Once this document is approved through the administration and legal it will officially be announced and posted on the Faculty Assembly website.
- ***Budget Priorities Committee (BPC): Carol Dee*** – BPC discussed that CU Denver is 1% short of enrollment productions. Budget concerns continue to rely heavily on student enrollment. Other higher educational organizations. CSU is rumored to be looking a campus in South Metro. Community Colleges are also discussing Bachelor's degree opportunities that will be in competition with our students. There are tentatively 2 new programs that will be discussed for approval.
- ***Educational Policy and Planning Committee (EPPC): Rebecca Hunt*** – EPPC has been working

on their committee operating procedures. Other topics discussed; MOOCs, ELO's – can each college or department if this becomes a requirement and what resources would be available.

- **Faculty Advisory Committee to the Auraria Board (FACAB):** Joy Berrenberg – Joy announced that Leo Bruderle is the new Chair of FACAB. Safety is always a concern on campus and AHEC has now announced that a new program will hopefully be in place by the end of the semester. The Neighborhood Community Officer Program (NCO) will but a number of non-armed foot officers in designated areas to help address issues. Previous concerns about vehicle / pedestrian safety has been reviewed. If faculty sees any violations, please try to get the vehicle number to more directly address these problems. Other concerns for faculty have been that cleaning staff have been leaving office doors open. AHEC has also discussed having a set schedule of Food Trucks available on campus. John Brett wanted to extend thanks to the gardening staff for their beautiful work on campus. If you have any questions or concerns on AHEC issues, please contact Joy Berrenberg or Leo Bruderle.
- **Learning, Educational Technology, Teaching & Scholarship Committee (LETTS):** – No report at this time.
- **Auraria Library:** – No report at this time.
- **Diversity Committee(s) (DC):** – No report at this time.
 - **Disabilities:** Leo Bruderle – Disabilities held their first meeting on Sept. 11th. Amy Vidali will now Co-Chair the committee with Leo Bruderle. Goals for the committee include development of their operational procedures and developing resources and services on Auraria Campus.
 - **Gay, Lesbian, Bisexual, Transgender, & Intersex (GLBTI):** David Bondelevitch – GLBTI has been working to plan the 2nd Annual Symposium, Creating Equity for the LGBTQ Community in Higher Education: Teaching and Learning for the 21st Century – Friday, October 25, 2013, 9am – 3pm at St. Cajetans Center. The keynote speaker will be Glenda Russell. The event is free but it is suggested to register to attend. The event is open to faculty, students, and staff.
To register, please go to <https://www.cu.edu/facultycouncil/glbti/index.html>.
 - **Minority Affairs (MAC):** Craig Sisneros: – MAC has been working with the FA Executive Committee to determine Diversity Committee and sub-committee structures. Brenda Allen had previously asked if Craig Sisneros would participate in the Excellence in Equity Project. With data received from last year's meetings, measurable data can then be reviewed.
 - **Women's Issues (WIC):** – No report at this time.
- **Student Government Association (SGA):** No Report at this time.
- **University Benefits Advisory Board (UBAB):** No Report at this time.

1:45 PM

Joanne Addison, Chair

- **Chair's Report**
 - Joanne announced the implementation of a Faculty Recognition Program on Campus. Once it has been approved through Administration and HR, with the Provost's support, staff will be recognized for their extra efforts. The award will include a folio, letter to Dean or Department Head (signed by FA Chair & the Provost), and a thank you card for their efforts. Currently there is funding to give out 100 awards this year.
 - There have been recent changes in the VCAC P & T Committee; Bob Damrauer is now the new Chair of the Committee. Faculty is working to maintain their voice in the committee. Items anticipated to change role of the Chair, member identification (elected /appointed), and possible official Bylaws that would run this committee. Bylaws have been written but were never signed off on.

1:55 PM

New Business

2:00 PM Adjourn



**Downtown Denver Campus
Faculty Assembly**

November 5, 2013

12:00 pm – 2:00 pm

Location: LSC – 14th Floor - Chancellor's Conf. Room

Agenda

- 12:05 PM** **Joanne Addison, Chair**
Introductions / Announcements
- 12:10 PM** **Office of the Provost**
Office of the Provost Update
- 12:20 PM** **Bruce Neumann**
University Benefits Advisory Board (UBAB)
- 12:35 PM** **Committee Reports / Campus Updates:**
- *Academic Personnel Comm. (APC)*
 - *Budget Priorities Comm. (BPC)*
 - *Educational Policy & Planning Comm. (EPPC)*
 - *Faculty Advisory Comm. to Auraria Board (FACAB)*
 - *Learning, Educational Technology, Teaching & Scholarship (LETTs)*
 - *Auraria Library*
 - *Student Government Assoc. (SGA)*
 - *UCD Assoc. of Lecturers & Instructors (UCDALI)*
 - *University Benefits Advisory Board (UBAB)*
 - *Diversity Committee (DC)*
 - *Diversity Sub-Committees:*
 - *Gay, Lesbian, Bisexual, Transgender, & Intersex (GLBTI)*
 - *Minority Affairs Committee (MAC)*
 - *Women's Issues Committee (WIC)*
 - *Disability Committee*
- 12:50 PM** **John Brett**
Student Fulbright Program
- 1:00 PM** **Russ Poole, Chief Information Technology Officer**
IT Updates
- 1:15 PM** **Christine Stroup-Benham**
NSSE Results / Data Analytics
- 1:35 PM** **Joanne Addison, Chair - DDC Faculty Assembly**
 - *Approval of Oct. Meeting Minutes*
 - *Chair's Report*
- 1:55 PM** **New Business / Old Business**
- 2:00 PM** **Adjourn**

Next Meeting:

Tuesday – December 3, 2013, 12:00 pm – 2:00 pm, LSC – 14th Floor - Chancellors Conference Room



Downtown Denver Campus - Faculty Assembly

November 5, 2013

12:00pm - 2:00pm

LSC – 14th Floor - Chancellors Conf. Room

Minutes

Attendees: Ronica Rooks, John Brett, Craig Sisneros, Jessica Sowa, Carol Dee, Rod Muth, Eric Baker, Bruce Neumann, Robert Flanagan, Farah Ibrahim, Sarah Hagelin, Leo Bruederle, Amanda Charlesworth, Pamela Laird, Regina Kilkenny, Rebecca Hunt, Thomas Beck, Candan Duran-Aydintug, Judy Coe, David Bondelevitch, Kathryn Cheever, Amir Ameri, Joy Berrenberg, Mark Pogrebin, Kariann Yokota, Provost Nairn, Christine Stroup-Benham, and Russ Poole

12:06 PM **Joanne Addison, Chair**

- Meeting brought to order
- Introductions

12:08 PM **Provost Nairn**

Office of the Provost Update

- Facilities; The Academic Building 1 is on schedule and at this time on budget. There was a recent event for faculty, students and staff to sign the highest beam mounted on the building.
- Personnel;
 - The CAM Dean search is underway. The search committee has met 2 times and has revised the ad and job description for the position. The Provost is waiting to review.
 - The Provost is reviewing options to have town hall meetings and department meetings to determine desired aspects for a CLAS Dean. Laura Argys continues to do a wonderful job in the interim.
 - The Chair for the Vice Chancellor Advisory Committee for the Denver Campus is Bob Damrauer. The group is now up and running. Both RTP committees are now focusing on finalizing Bylaws and structure. Michel Dahlin has been assisting in this process. Bob Damrauer has also been names as the Vice Chancellor for Research.
 - The Office on International Affairs: The Office of International Affairs is currently being reorganized. Regina Kilkenny will be the interim Director at this time. She will continue to work with John Sunnygard and Alana Jones to continue daily operations. A search for the Director position will begin soon.
 - Financial Aid Reorganization: Jeff Parker is working with Student Affairs to have the Financial Aid Dept. to move under the direction of Raul Cardenas.
- Program Prioritization: The Board of Regents discussed optimizing programs at their annual summer retreat. Robert Dickerson presented and they had talked about the book he has written, Prioritizing Academic Programs and Services, which has been nationally praised to assist universities with a formula and advocates criteria to look at overall programs prioritization. The assembly will be advised on any future discussion of this process.
- There has been recent talk of Colorado State University is looking to expand in South Metro Denver. Historically there has been limited higher education involvement in the DTC area. CU Denver has been talking about what can be done in this area for future opportunities. Updates to follow.
- The Online Visioning Task Force is currently looking at online status for our students. There are a number of areas that student's demands are not being met. The hope is to maintain this market of students and provide the things students want and need to be successful.

- The Provost recently spoke at the University of Colorado Denver Association on Lecturers and Instructors (UCDALI) at their UCDAI 2013 Fall Event. The group talked about the multi-year contracts, the number of contracts that will be initially allowed, and the future support for Non-Tenure-Track Faculty.

12:55 PM

Bruce Neumann

UBAB

Joanne announced the email that advised the assembly about the discontinuance of the University Benefits Advisory Board (UBAB). The Faculty Council's Executive Committee will be meeting with Jill Polluck on November 21st to discuss concerns of faculty. The Downtown Campus Faculty Assembly met with Melinda Piket-May (FC Chair) and gave her a list of concerns to take to this meeting. Faculty Council will now be the body to address any faculty concerns regarding benefits. Please send any concerns or issues to Joanne Addison at Joanne.Addison@ucdenver.edu.

Bruce Neumann discussed concerns of having faculties voice be heard. Benefits design, desired benefits, how benefits are being offered, and overall cost. Suggestions to help in these areas could include a Resource Guideline to help people best utilize their benefits and address concerns.

1:07 PM

John Brett

Fulbright Scholar Program

John announced to the group the opportunities for all students looking to be more involved and participate in the Fulbright Scholar Program. This program is highly underutilized and would be a great opportunity for students to take their own initiative. John is willing to attend meetings and spread the word on this great opportunity for student faculty collaboration. Please contact John for more information at John.Brett@ucdenver.edu.

1:10 PM

Russ Poole, AVC – Office of Information Technology

IT Update

Russ discussed the results of the Technology Review Committee Report. The report concluded the need for a more structured IT Governance structure. The Office of Information Technology has been working on a proposed IT governance structure to govern IT on campus, organizational structure for IT on campus (initiation of the Office of Information Technology), and initial strategic priorities for IT. The group is also working to review all IT policies. Russ handed out information on the IT Structure as well as how to contact the IT Department, the Report of the Technology Review Committee, and resources on each of the individual governance committee sites. The OIT is also working to better support faculty, students, and staff with a revised help desk. If you have any questions / concerns or would like to participate in any of the IT Governance Committees, please contact Russ Poole at Russel.Poole@ucdenver.edu.

1:21 PM

Christine Stroup-Benham

NSSE Results & Student Pilot Intervention

Christine Stroup-Benham spoke to the group on the results of the NSSE Survey. An overall summary handout was given on the 2013 NSSE Survey results. The survey is given annually in spring to freshman and seniors only. This includes native and transfer students. There was a 33.4% response rate, up from 30% in 2010. The survey helps determine if students are getting enough skills to help them in the workforce. Communication deemed to be a factor to determine what are everyone's roles in this enterprise, and how do we work together to help students be successful. One interesting item that came up is that students currently feel that they are not engaged outside the classroom with faculty and their peers. Discussing communication and clarity may help issues seen from both faculty and students. The Office of Institutional Research is willing to do focus groups or talk with faculty if needed. If you have any questions / concerns or would like deeper interpretation, please contact Christine Stroup-Benham @

Christine.Stroup-Benham@ucdenver.edu. Karin Rees will send out the full reports to the assembly electronically.

The LynxLinks Initiative is a new student pilot intervention program to develop a pool of faculty members who are willing and able to take and report student attendance. When a student does not show up to class, these faculties then perform a brief survey to help intervene if needed and determine if other student resources would deem helpful for them to remain successful. The assembly will invite Christine back to get results from the 2013 data.

1:45 PM

Joanne Addison, Chair

Faculty Assembly Chair's Report

- Rebecca Hunt, Omar Swartz, and Rod Muth are currently attending the Board of Regents Law's and Policy Committee. The assembly is attending and being involved to be sure that faculty has a voice.
- The Downtown Faculty Recognition Program has now been approved. The Office of the Provost has provided monies, along with the Faculty Council to help fund this program. Nominations for your peers can be made at any time for any faculty members you feel should be recognized for their service that goes above and beyond. Currently there is a paper nomination form to nominate. Soon an online nomination will be available. Once it's completed, a link will be sent out to the group. The Downtown Campus Faculty Assembly Executive Committee will approve nominations. The hope is to award 3 nominations a week. Faculty will receive a folio, a letter to their Dean / Dept. Head / Chair and a thank you card for their excellent service. Karin Rees will send out the paper nomination that can either be sent via; Inter-campus mail to Campus Box 192 UCD, in person at the Faculty Assembly office at 1380 Lawrence Street, Suite 320 or emailed to Karin Rees at Karin.Rees@ucdenver.edu.
- Approval of October 2013 Meeting Minutes - Motion to Approve (w/ revisions):
Motion to approve: Rebecca Hunt, 2nd Motion - David Bondelevitch, Unanimously Approved

1:54 PM

DDC Faculty Assembly – Committee / Campus Reports:

- ***Academic Personnel Committee (APC – Pam Laird)*** –The APC has received a draft APS on Shared Roles and Responsibilities from the Faculty Council that they have reviewed and returned with suggested revisions to the Council's Educational Policy and University Standards (EPUS) Committee. Jeff Franklin (Assoc. Dean for CLAS) and Donna Sobel (Interim Director for the Center for Faculty Development) are working to help add a teaching development component to the eFRPA. The APC will continue to work with OIR on the next round of eFRPA's.
- ***Budget Priorities Committee (BPC – Carol Dee)*** – The BPC has been working on 2 program approvals that will now be on hold for final approval from the Board of Regents. Todd Saliman also attended a meeting recently to discuss the budget.
- ***Faculty Advisory Committee to the Auraria Board (FACAB - Joy Berrenberg)*** – FACAB has been discussing concerns on faculty, staff, and students safely crossing Speer Blvd. There will be a meeting on December 3rd, 2013 from 4-6pm in Tivoli 320 there will be a meeting with Connect Auraria to discuss these concerns. All are welcome to attend. If you have any campus concerns please contact Joy Berrenberg at Joy.Berrenberg@ucdenver.edu.
- ***Educational Policy and Planning Committee (EPPC- Rebecca Hunt)*** – EPPC has been reviewing 2 policies updates from EPUS. The new procedure is when EPUS has to review any APS's that the EPPC at the campus level will review them first. Hamilton Bean (V. Chair) is also participating with the Teaching and Learning IT Committee.
- ***University of CO Denver Association of Lecturers and Instructors (UCDALI – Pam Laird)*** UCDALI recently had their 2013 Fall Event. Provost Nairn and Peter Bryant (Faculty OMBUDS) spoke to the group about how CU Denver works with Non-Tenure-Track Faculty. Discussion topics included the recently approved multi-year contracts and professional development grants for NTTF.

- ***Learning, Educational Technology, Teaching & Scholarship Committee (LETTS – Jessica Sowa)*** – No Report at this time.
- ***Auraria Library:*** – No report at this time.
- ***Diversity Committee(s) (DC):*** – No report at this time.
 - ***Disabilities (Leo Bruderle)*** – No report at this time.
 - ***Gay, Lesbian, Bisexual, Transgender, & Intersex (GLBTI - David Bondelevitch)***
The GLBTI had their 2nd Annual Symposium. The event was very successful with more attendance from last year and was still able to stay within budget. Joanne Addison gave thanks to the Downtown campus GLBTI Committee for their efforts on making this a successful event.
 - ***Minority Affairs (MAC - Craig Sisneros)*** – The MAC has been working on drafts of their operating procedures, excellence in equity, and how to attract and retain ethnic and minority faculty and staff.
 - ***Women’s Issues (WIC - Sharon Coggan)*** – The WIC is currently working on reorganizing and looking at determining operational structure.
- ***Student Government Association (SGA – Jordan Alvarez)*** – No report at this time.

1:55 PM New Business

2:06 PM Adjourn



Downtown Denver Campus Faculty Assembly

December 3, 2013

12:00 pm – 2:00 pm

Location: LSC – 14th Floor - Chancellor's Conf. Room

Agenda

- 12:05 PM Joanne Addison, Chair**
Introductions / Announcements
- 12:10 PM Provost Nairn, Office of the Provost**
Office of the Provost Update
The DDC FA Executive Committee will be meeting with Provost Nairn on December 11, 2013 due to a scheduling conflict.
- 12:20 PM Jeff Franklin, Associate Dean – College of Liberal Arts and Science**
Learning Enhancement Task Force
- 12:40 PM Jordan Alvarez – Student Government President**
Student Government Association
- 1:00 PM Committee Reports / Campus Updates:**
- Academic Personnel Comm. (APC)
 - Budget Priorities Comm. (BPC)
 - Educational Policy & Planning Comm. (EPPC)
 - Faculty Advisory Comm. to Auraria Board (FACAB)
 - Learning, Educational Technology, Teaching & Scholarship (LETTs)
 - Auraria Library
 - Student Government Association (SGA)
 - UCD Assoc. of Lecturers & Instructors (UCDALI)
 - Diversity Committee (DC)
 - Diversity Sub-Committees:
 - Gay, Lesbian, Bisexual, Transgender, & Intersex (GLBTI)
 - Minority Affairs Committee (MAC)
 - Women's Issues Committee (WIC)
 - Disabilities Committee
- 1:45 PM Joanne Addison, Chair - DDC Faculty Assembly**
Approval of Nov. Meeting Minutes
Chair's Report
- 1:55 PM New Business / Old Business**
- 2:00 PM Adjourn**

Next DDC FA Meeting:

Tuesday – February 4, 2014

12:00 - 2:00 pm

LSC – 14th Floor - Chancellors Conference Room



Downtown Denver Campus - Faculty Assembly

December 3, 2013

12:00pm - 2:00pm

LSC – 14th Floor - Chancellors Conf. Room

Minutes

Attendees: John Brett, Jessica Sowa, Carol Dee, Judith Coe, Farah Ibrahim, Rodney Herring, Jordan Alvarez, Mohsen Tadi, Eric Baker, Travis Vermilye, Leo Bruederle, Amanda Charlesworth, Kathryn Cheever, Bruce Neumann, Rebecca Hunt, Thomas Beck, Ronica Rooks, Kariann Yokota, Regina Kilkenny, Mitch Handelsman, Pamela Laird, John Wyckoff, Sarah Hagelin, Mark Pogrebin, David Bondelevitch

12:08 PM **Joanne Addison, Chair**

- Meeting brought to order
- Faculty Recognition Program – Joanne discussed the status of the Faculty Recognition Program. There have been several staff already nominated and received their awards. All faculties (tenure, tenure-track, lecturers, instructors, clinical track, etc.) are eligible to receive this award. Paper nomination forms were handed out at the meeting. You may also nominate a peer by visiting the DDC FA website at http://www.ucdenver.edu/faculty_staff/faculty/assembly/downtown/Pages/Faculty-Recognition-Program.aspx.
- The Provost has had recent scheduling conflicts and will be meeting on December 11th with the DDC FA Executive Committee to discuss new initiatives.

12:11 PM **Jeff Franklin, Mitch Handlesman, and Mary Lovett**

ELO's

The Learning Enhancement Task Force provided a handout and discussed background on the CLAS Essential Learning Outcomes (ELO) initiative. Joanne Addison noted that EPPC has recently been reviewing this information and felt that it would benefit to invite the Learning Enhancement Task Force to meet with the faculty assembly for discussion. ELO's would create a more horizontal integrated learning environment for students. The task force is hoping to have the DDC FA endorsement on ELO's. The Task Force currently has met with other groups (SGA, AD/ASG) to discuss opportunities in other areas on campus. The EPPC will continue to discuss and updates will follow. If you have any further questions or concerns, please contact Joanne Addison @ Joanne.Addison@ucdenver.edu.

12:51 PM **Regina Kilkenny**

MOOC's / Updates

Regina updated the group on the initial Business School MOOC that at this time has been delayed to be recreated and hopes to be launched in mid-January 2014. There is current discussion on beginning for a MOOC on the AMC as well. Updates will follow. Regina is currently overseeing The Office of International Affairs and will be assisting the Chair of the search committee, Manuel Serapio, with the national search.

12:53 PM **Jordan Alvarez & Caleb Carr**

Student Government Updates

Jordan Alvarez (SGA President) and Caleb Carr (SGA – College Counsel Chair) spoke with the assembly about the recent projects and initiatives that Student Government Association (SGA) is working on. Recently Jordan attended a Business presentation that his teacher offered as extra

credit which helped prompted ideas to get students more involved in campus activities. The SGA hopes to help foster more school spirit and engage faculty / student involvement with campus activities and events. A few ideas that have been discussed would be for faculty to offer opportunities by offering extra credit or activity requirements that could be built into the syllabus. A proposal handout was given to the assembly; Proposal for Faculty Incentives for Students to Attend More Campus Events. With recent NSSE results, launch of the advertising campaign; Learn with Purpose, and the addition of Milo to help build school spirit, it was determined that steps are necessary to increase student participation in both academic and student activities. Discussion will continue on these types of opportunities and updates will be given in future meetings.

1:54 PM

DDC Faculty Assembly – Committee / Campus Reports:

- ***University of CO Denver Association of Lecturers and Instructors (UCDALI – Sam Walker)***
UCDALI has recently received funding structure for NTTF Development Grants for CLAS. There will be a nomination form to complete (CLAS nominations are due by 1/10/14), to be awarded in February 2014. This is currently being funded privately by CLAS and will be expanding to other schools and colleges in the future. UCDALI is currently working with Donna Sobel (Director - Center for Faculty Development) and Laura Goodwin to launch the campus wide grants in the fall of 2014. The UCDALI Executive Committee will begin meeting again in January to begin discussion for their spring event.
- ***Academic Personnel Committee (APC – Pam Laird)*** – Michel Dahlin recently spoke with APC to discuss the new APS regarding the NTTF multi-year contracts. A campus APS is being created to be reviewed by APC and hopes to be in affect by the next academic year. Michel emphasized that the APS be flexible & reward people that have been doing excellent work on campus for many years. Other policies are also currently being reviewed. One item on her radar is reviewing any internal grievances committees or processes that are in the schools / colleges library. Please look at each of your own school / college library bylaws and email Pam at Pamela.Laird@ucdenver.edu for future discussion.
Judy Coe (CAM) and Brian Gerber (SPA) have recently conducted a grievance process survey. They reviewed peer, regional, and national institutions to see what other people have done with their bylaws and grievance policies and practices. APC has begun working on developing a general guideline of resources with links in regards to the grievance process. Judy and Brian also created categorization of faculty grievance issues. These categories include – RTP, PTR, HR issues, and newly created discussion on general workplace issues and environment.
- ***Budget Priorities Committee (BPC – Carol Dee)*** – The BPC recently met with Chancellor Elliman and Provost Nairn to discuss Program Prioritization. The Provost is creating a committee of all the schools and colleges in conjunction with the BPC to be involved in this project. There was discussion on CSU trying to set up in the south metro Denver area. CU will be looking into different options to help students that live there and the existing workforces in that area that could be potential students and program opportunities.
The Provost also discussed the Innovative Technology Initiative. This will be a multi-disciplinary program that may eventually become a school. More information will follow.
- ***Educational Policy and Planning Committee (EPPC- Rebecca Hunt)*** – EPPC will be meeting next Tuesday at 11am in the King Center, Room 515. All are welcome. The EPPC is currently working on a resolution to the ELO's, MOOC's and a few items from EPUS (CU System wide committee). Updates will follow.
- ***Faculty Advisory Committee to the Auraria Board (FACAB – Leo Bruderle)*** – FACAB discussed the safety concerns of Auraria Vehicles throughout campus, the implementation of 1 non-commissioned officer to be located in the North Classroom from 11am – 7pm. After completion of the Academic 1 Building, a second officer will be added.
The Auraria Board is waiting for approval on funding for full renovation of the Auraria Library.

- ***Learning, Educational Technology, Teaching & Scholarship Committee (LETTS – Jessica Sowa)*** –The committee continues to work on their Operating Procedures. Other goals include goals and planning as well as a survey to determine faculties needs, innovations and inseminating best practices.
- ***Auraria Library (Rodney Herring):*** A new discovery wall was recently installed across from the help desk in the library. This wall can be used for displaying items from our collections, student work or information regarding the library.
Budgeting – The library received \$4 Million dollars for their budget from their \$27 Million Dollar redesign/renovation request. The library will continue to request more funds.
A donation of 2500 rare items/books will be added to special collections. If funding comes through, a space will be created for these items to be displayed. With these renovations, the Help Desk will ultimately be relocated next to the café as well as more study rooms available.
- ***Diversity Committee(s):***
 - ***Disabilities (Leo Bruderle)*** – The Disabilities Committee is looking to have the remaining schools / colleges represented on this committee. If you know anyone who is interested in serving on this committee, please contact Karin Rees at Karin.Rees@ucdenver.edu , Leo Bruderle at Leo.Bruderle@ucdenver.edu or Amy Vidali and Amy.Vidali@ucdenver.edu. The committee continues to work on their Operating Procedures, website development and working on a campus syllabus statement.
 - ***Gay, Lesbian, Bisexual, Transgender, & Intersex (GLBTI - David Bondelevitch)*** – The GLBTI is currently working on completing their Operating Procedures.
 - ***Minority Affairs (MAC – Farah Ibrahim)*** – MAC has been working on completing their Operating Procedures. MAC also has met with Brenda Allen to discuss the retention and promotion of faculty of color.
 - ***Women’s Issues (WIC – Sarah Hagelin)*** – WIC has been discussing family leave and maternity/paternity leave. WIC hopes to inform faculty and staff on the legal rights for leave and childcare. The committee is currently looking to rebuild its members. If you know anyone interested in joining WIC, please contact Karin Rees at Karin.Rees@ucdenver.edu or Sarah Hagelin at Sarah.Hagelin@ucdenver.edu.
- ***Student Government Association (SGA – Jordan Alvarez)*** – Presentation and update previously during meeting.

1:55 PM

Joanne Addison, Chair

Faculty Assembly Chair’s Report

- Motion to approve Minutes: Jessica Sowa, 2nd Motion – Farah Ibrahim, Unanimously Approved November 2013 Minutes.
- Kathleen Bollard is leaving her position in the President’s Office to return to the faculty. Her position is very important to faculty. A national search will be conducted.
- UBAB Update: At this time, UBAB will not be re-organized. The Faculty Council is aware of the concerns and hopes to have collaborative efforts with the Faculty Council Budget and Faculty Council Personnel Committees with a tentative sub-committee to address these issues at the CU System Level.
- The Faculty Assembly will be accepting nominations for the Vice-Chair position. Karin Rees will send out the official nomination announcement and elections will be held at the next Faculty Assembly Meeting on February 4, 2014.

1:58 PM

New Business

2:00 PM Adjourn