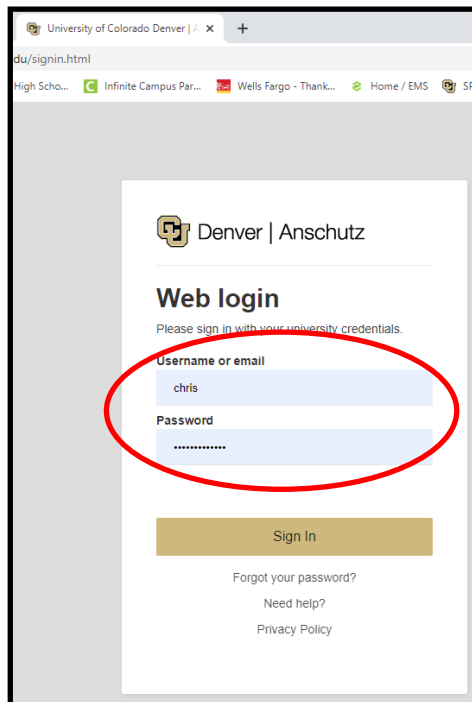
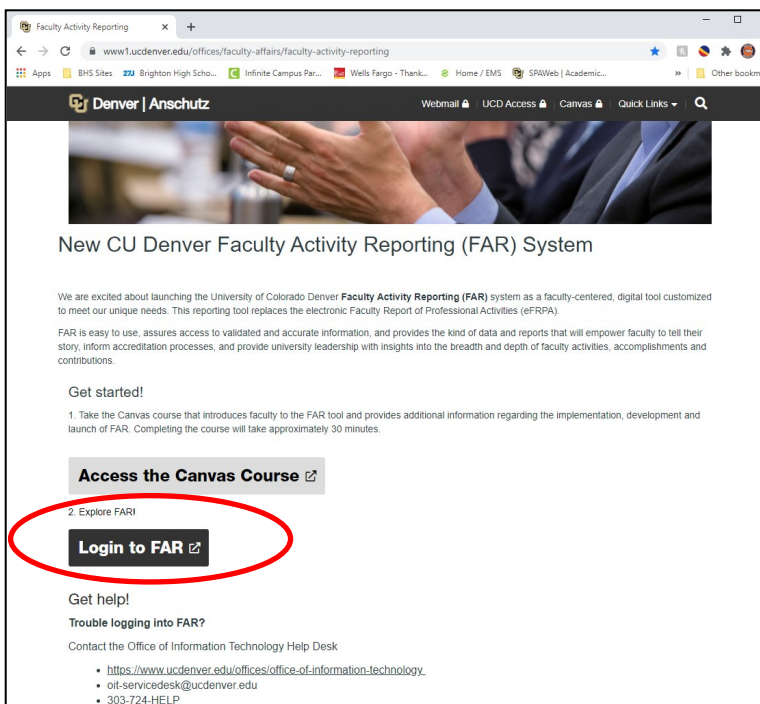


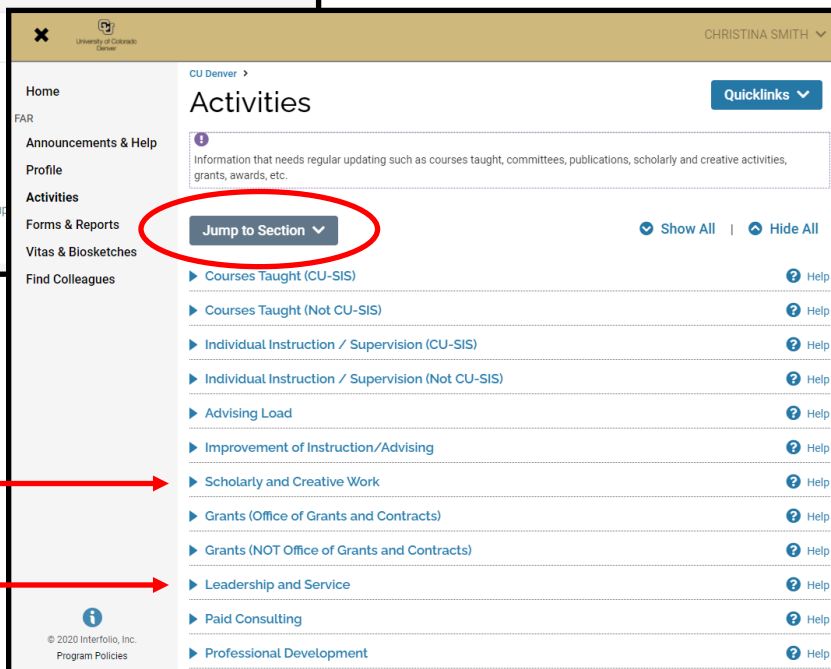
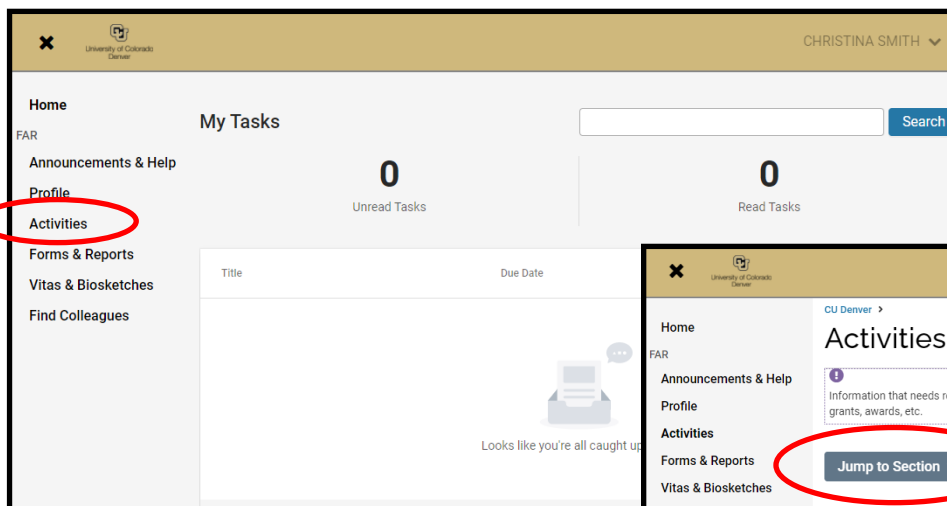
Interfolio

1. Log into the FAR system: <https://www1.ucdenver.edu/offices/faculty-affairs/faculty-activity-reporting>



Enter your CU log-in info here

2. Click on 'Activities' and then then click on the 'Jump to Section' dropdown box to find the type of activity you want to enter. Enter all of your data here in its appropriate category.



All Publications and Scholarly Activities can be found by clicking here

Leadership & Service Activities are found here

3. Scholarly activities can have the status of **“in progress,” “submitted,”** or **“completed,”** based on your previous e-FRPA reports. Go through all of your entries and change **“in progress”** and **“submitted”** to **“completed”** if they have been published. You do this by clicking the pencil icon to **EDIT** the entry

Emulating ANGELA R GOVER Emulation Details Exit Emulation

CHRISTINA SMITH

Jump to Section










Show All Hide All

Improvement of Instruction/Advising

Scholarly and Creative Work

Scholarly and Creative Work captures activities related to publications, presentations, patents and technology, and performance art...

Search: Show 20 entries

Type	Title	Outlet	Year Pub	Status	Term	Origin	Actions
Article	In the driver's seat: Examining how protection orders benefit victims of intimate partner violence	Handbook of Interpersonal Violence Across the Lifespan	2019	Completed/Published	Fall 2019	Other	  
Article	Child Abuse and the Experience of Violence in College Dating Relationships: Examining the Moderating Effect of Gender and Race.	Journal of Family Violence	2015	Completed/Published	Fall 2015	Other	  
Article	Measuring the Impact of Police Representativeness on Communities	Policing: An International Journal of Police Strategies & Management	2016	Completed/Published	Fall 2016	Other	  

4. Entries of activities that are ongoing do not have to be re-entered each year. You just need to change the end term to **“ongoing.”** For example, you are probably on committees that are ongoing like the MPA committee or you may be on editorial board that are ongoing. Again, just **EDIT** the entry by clicking the pencil icon.

Emulating ANGELA R GOVER Emulation Details Exit Emulation

CHRISTINA SMITH













Jump to Section

Show All Hide All

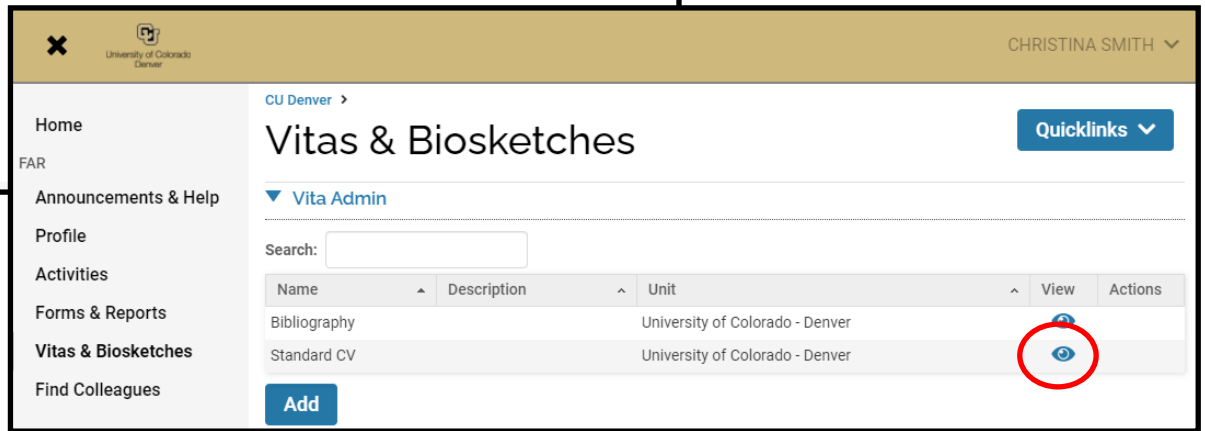
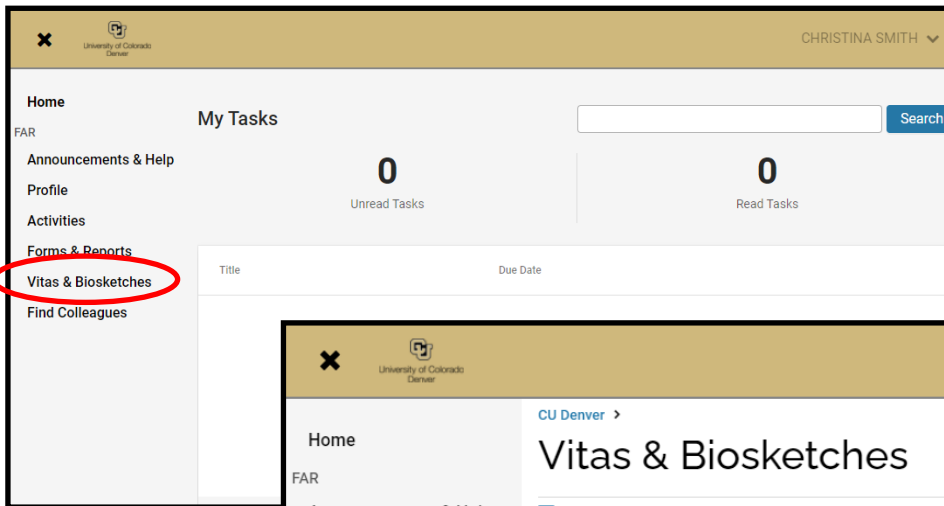
Leadership and Service

Services provided both inside and outside CU (e.g., CU System, a school/college/dept, scholarly organizations, volunteer consulting, practice of librarianship, referee of scholarly manuscripts, etc.). Note that paid consulting and attendance at commencement/convocation are managed in separate Interfolio sections.

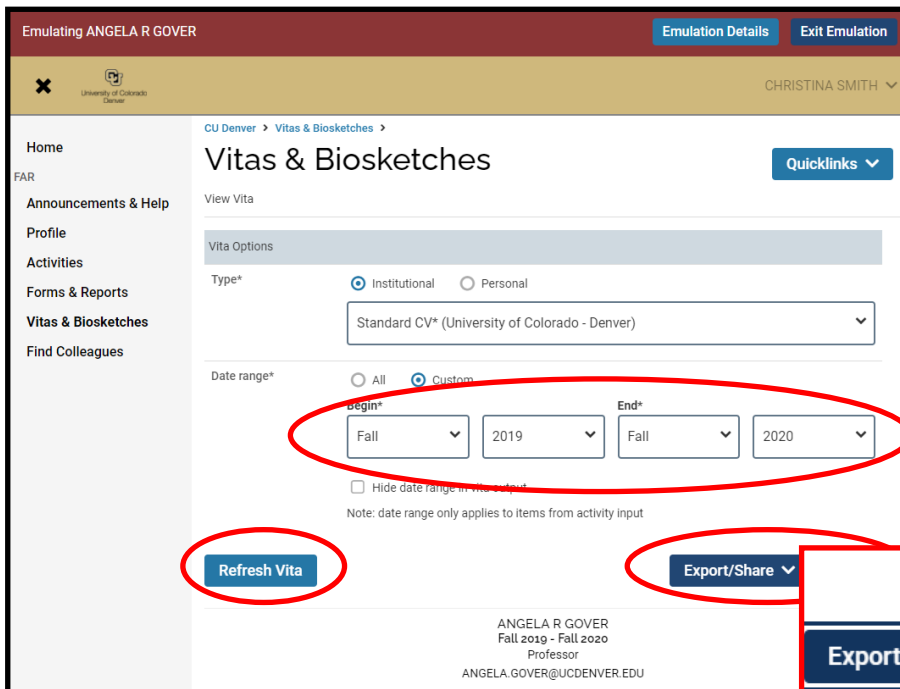
Show 20 entries

Activity Name / Title	Service For (Company / Dept / Organization)	Start Date	End Date	Start Term	End Term	Service Type	Actions
Member, American Society of Criminology	Service to the field of criminology and criminal justice			Fall 1996	Ongoing	Scholarly/Prof. Org.: Other Professional Activities	  
Editorial Board for Women and Crime	Service to the field of criminology and criminal justice	2020	2020	Spring 2002	Ongoing	Scholarly/Prof. Org.: Professional Committees or Boards	  
Member, SPA Criminal Justice Committee	Service to the School of Public Affairs			Fall 2006	Ongoing	CU College/School	  
Member, American Society of Criminology Division on Women and Crime		2012-01-01	2012-12-31	Spring 2012	Fall 2012	Scholarly/Prof. Org.: Other Professional Activities	  

5. To produce the annual review report, go to **“Vitas & Biosketches”**. Then click on the eyeball icon next to **“Standard CV”**

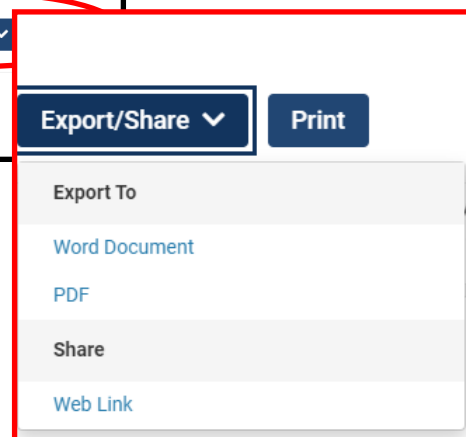


NOTE- Interfolio automatically defaults to 2019 as the start date and will start producing the report automatically, let the process run, then after the report runs you need to change the report dates (see below).



Change the start date to Spring 2020 and end date to Fall 2020 then press **“Refresh Vita”** to produce your 2020 annual report CV (previously known as the e-FRPA).

You can then scroll down to view the online version, but you must hit **“Export/Share”** to download it to Word and/or PDF to be submitted to the APC





For further assistance, contact Chris.Smith@ucdenver.edu. She can help walk you through how to update or correct your data, how to produce reports, or any other issues with Interfolio. This can be done through a Zoom screen share meeting and/or you can assign Chris permission to “Emulate” you within your Interfolio profile so that she can make edits or run reports on your behalf. This permission can be assigned for a specified period of time that you enter, or it can be ongoing. This permission can also be rescinded at any time.

[For information on how to assign “Emulate” access, please click here to watch a short one-minute how-to video.](#)